

**NATIONAL WORKSHOP ON  
EMERGING TRENDS IN  
INFORMATION TECHNOLOGY IN  
UNIVERSITY MANAGEMENT**

*A Training Programme for University Administrators*

December 19-21, 2017

**Registration Form**

Name : Mr./Ms./Dr/Prof.....  
 Designation : .....  
 Academic Qualifications: .....  
 University : .....  
 .....  
 Phone : (Code).....No.....  
 Mobile:.....  
 E-mail : .....  
 (E-mail ID must be provided. Its mandatory)  
**Details of Demand Draft for Rs. 2500/- To be drawn in favour of Association of Indian Universities (AIU) payable at New Delhi):**  
**D.D. No :**.....  
**Date :**..... **Bank :**.....  
**Accommodation Required:** Yes / No (Please Tick)  
 If yes: From ..... To .....  
 Date: ..... Signature of the Nominee.....  
 (Signature and Designation of the Competent Authority)

Nominations to be sent latest by  
December 08, 2017

*Association of Indian Universities*

**Association of Indian Universities (AIU)** established in 1925 as the Inter University Board, is an apex body for university-level institutions in India. It is a representative body of Universities of India to liaise with the universities and the government (central as well as state) and to coordinate among the universities and other apex higher education organizations of the world. The **Research Division** of AIU undertakes studies on problems in emerging areas of concern in Higher Education. A regular activity of the Research Division is to organise workshops/ training programmes, seminars and other capacity building programmes for university administrators and academicians.

*Central University of Gujarat, Chandnagar, Gujarat*

Central University of Gujarat (CUG), Gandhinagar has been established by Parliament of India through the Central Universities Act (2009). It considers its main objectives to be dissemination and advancement of knowledge. The University makes special provisions for integrated and interdisciplinary courses and in the process educates and trains human resources for the country's development. Appropriate measures for promoting innovation in teaching and learning by paying special attention to improve the social and economic conditions and welfare of the people, especially pertaining to their intellectual, academic and cultural development has been a norm and regular work practice at the University.

The student intake of the University reflects its diversity and is well represented by the presence of students across India. The University strives to provide a global platform for knowledge and employability to their Students via interface with Society and Industry. CUG has taken giant strides since its inception in 2009. The University was ranked overall 60th in India and 2nd among all the Universities in Gujarat in NIRF 2016 rankings. According to NIRF 2017, the University ranks the top 150 Universities in the country and is growing and strengthening its spirit of excellence.

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Organized by



**Association of Indian Universities**  
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And



**Central University of Gujarat**  
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## Introduction

The phenomenal growth of information and application of Information Technology (IT) in the form of high degree of computerization and transmission of electronic information has changed the basic structure and functioning of university level institutions in some of the developed countries. Even in the developing countries effective functioning of universities in the present era is conditioned by automation and computerization of management.

Although projects of automation and modernization through use of computers have tremendously speeded up activities like transactions, management, decision making in corporate sector of India, our universities are still lagging behind in this area. The use of computer and application of IT in the administration, finance, examination, teaching, learning process etc. in some universities are still at nascent stage. Application of IT has become inevitable. If the universities have to realize their goals effectively, they are required to not only to equip themselves with suitable infrastructure but also train managers in the said areas.

Present workshop will provide opportunities for senior administrators/ managers/ finance officers of university level institutions to learn as well as deliberate on the issues related to use of computer and application of information technology in the administration and management of universities in India.

## Objectives

- ★ To sensitize administrators about the recent developments in information technology field.
- ★ To train the administrators in the use of computers and application of IT for improving the quality and efficiency of university management and decision-making

## Main Themes

- Present status of universities in terms of acquisition and use of the recent developments in the IT for improving the administration and teaching learning process.
- Analyzing the environment within the universities for accepting the challenges arising out of the application of information technologies in administration and academics.
- Planning for application of information technology in realizing the goals of the university.
- Assessment of training needs for various uses of computers and application of information technologies in administrative, pedagogical and research activities of universities and software requirements thereof.
- Best practices in IT in the university management and administration.

## Methodology

Participants will be given the benefit of both theory and practical training during three days of the programme. Every day a theory session will be followed by instructor led session and hands-on practical session in the computer lab.

It is expected that these three day training will make the participants well versed in use of computers and application of other information technologies required for modernizing the functioning and effective management of their universities and their work.

## Registration Fee

Participation fee is Rs.2500/- (Rupees Two Thousand Five Hundred only) payable along with the registration form to AIU. This fee partly covers the cost of course-material, bags,

## Other Costs of Participation

The Host University will make arrangements for accommodation, breakfast, lunch and dinner free of cost to participants. The travel expenses to attend the workshop will have to be borne by the participants/ sponsoring institutes on their own. Any person/guest who accompanies the participants will also have to make their own boarding and lodging arrangements.

*Please send duly filled in registration form with the request for accommodation latest by December 08, 2017 to:*

**Dr Amarendra Pani**

**Deputy Director & I/c, Research Division**

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*And a copy to:*

**Dr K. B. Agadi**

**Assistant Librarian and Coordinator**

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*Queries if any may please be addressed to:*

**Dr Usha Rai Negi**

**Assistant Director (Research)**

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