



OFFICE OF THE REGISTRAR
Kakatiya University, Warangal - 506009

No. 423/C1/KU/2018-19/C07

Date: 12/10 /2018

ORDERS

Sub:- **LOANS & ADVANCES** – Sanction of Special Festival Advance/Loan to the Non-Teaching Employees (Non-Muslims) including Time-scale/Full Time Contingent Employees for the ensuing “Durgashtami & Vijaya Dashami (DUSSERA)” festival 2018, ie for the year 2018-2019 – Orders – Issued.

Ref:- 1) G.O.Ms.No.39, Finance (HRM.IV) Department, dated 15/04/2015
2) Representation dated 03-10-2018 of the General Secretaries of the NGOs & Class-IV Associations, KU, Warangal.

The University has sanctioned Festival Advance / Loan to the Non-Teaching Employees (Non-Muslims) including Time-scale/Full Time Contingent Employees for “Durgashtami & Vijaya Dashami (DUSSERA)” festivals during the year 2017, vide reference 1st cited.

Now, the General Secretaries of the Non-Gazetted Officers & Class-IV employees associations, vide reference 2nd cited, have requested to sanction Festival Advance/Loan to the Non-teaching Employees including Time-scale/Full Time Contingent Employees, for the ensuing “Durgashtami & Vijaya Dashami (DUSSERA)” festivals for the year 2018.

After careful examination of the above, the Vice-Chancellor has accorded sanction for payment of “Special Festival Advance/Loan” to the Non-teaching Employees (Non-Muslims), including Time-Scale/Full Time Contingent Employees for the ensuing “Durgashtami & Vijaya Dashami (DUSSERA)” festivals to be celebrated on 17th & 18th October, 2018. The details are as follows:

Regular Employees	Amount	Time Scale Employees	Amount
Gazetted Officers	Rs.7,500=00	NGO-Cadre	Rs.5,000=00
NGOs Employees	Rs.6,000=00		
Class-IV Employees	Rs.5,000=00	Class-IV Cadre	Rs.3,000=00

The expenditure on payment of Special Festival Advance/Loan to the employees working under the control of Administrative Office (Registrar's Office) shall be met from the budgetary provision of “Festival Advance/Loan” provided under the “Part-IV: Debt, Deposit and Advances Budget” and in respect of the employees working under constituent colleges/offices, the same may be met from the available funds of the respective colleges/offices for the financial year 2018-2019.

The current advance/loan shall be recoverable in ten (10) equated monthly instalments and the recovery shall commence from the month of November, 2018, payable on or after 1st December, 2018. Postponement of the instalment shall not be entertained in any case until the present advance is liquidated fully.

All the Principals and Drawing Officers are directed to claim the Special Festival Advance/Loan in respect of the employees working under their control at the rates as mentioned above, only after verification and submission of option form, Liquidation Certificate of the earlier festival advance/loan, along with the bill. The payment shall be made only after passing and recording of the bills by the Audit Officer (Pre-Audit), Kakatiya University, Warangal.


REGISTRAR

To
All the Principals of University Constituent Colleges / Drawing Officers, KU.

Copy to:

1. The Deputy Registrar, Accounts, KU
2. The Deputy Registrar, Audit, KU
3. The Secretary to Vice-Chancellor, K.U
4. The PA to Registrar, KU