



**OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY, WARANGAL**

No. 688 /C1/KU/2018-2019/C53

March 25, 2019

ORDERS

Sub:- Kakatiya University – Establishment – Teaching & Non-Teaching Employees – Enhancement of reimbursement of subsidy amount to Rs. 7500=00 per annum from the present Rs. 2000=00 per annum to each regular employee, whoever joins the Medical Insurance Scheme / Mediclaim Policy / Medical Insurance Scheme with any Bank / Organization / Insurance firm with effect from 01/02/2019 onwards – Administrative Approval – Orders – Issued.

- Ref:-
- 1) No. 186/C1/KU/2008-09/53(O) dated 7-6-2008.
 - 2) KU Order No. 315/C1/KU/2017-2018/53 dated 29-12-2017
 - 3) Association of Kakatiya University Teachers (AKUT) and KU Non-Gazetted Officer's Association letters dated 28/8/2018 and 23/8/2018, respectively.

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Orders vide reference 2nd cited were issued enhancing the reimbursement of the subsidy amount to Rs. 2,000=00 (Rupees Two Thousands only) from Rs. 900=00 (Rupees Nine Hundred only) per annum to each of the regular Teaching and Non-Teaching employee, whoever joins any of the Medical Insurance Scheme / Mediclaim Policy / Medical Insurance Scheme with any Bank / Organization / Insurance firm with effect from 29/12/2017 onwards.

Now, the Service Associations of KU, vide reference 3rd cited have submitted separate representations to enhance the reimbursement of Medical Insurance subsidy amount from the present Rs. 2,000=00 to Rs. 7,5000=00 on a par with the employees of Osmania University, Hyderabad. A copy of the OU Order No.2570/270/2018-19/ Budget-Gen dated 11/7/2018 was also enclosed to the representations in support of their request for enhancement.

The representations were placed before the 95th Finance Committee (Agenda Item 95.01) held on February 1, 2019 at 2.30 pm, which resolved to approve and recommend to the Executive Council for approval, KU and the same were placed before by the Executive Council in the 125th meeting held on February 1, 2019 at 3.00 pm under Agenda 125.02, which has ratified the decision taken by the Finance Committee in enhancing the Medical Insurance Subsidy from Rs. 2,000/- to Rs. 7,500/- per annum.

In pursuance of the decision taken by the Finance Committee and Executive Council in their 95th and 125th meetings, respectively, and after careful examination, the Vice-Chancellor has accorded approval for enhancement of reimbursement of subsidy amount to Rs. 7,5000=00 (Rupees Seven Thousands Five Hundred only) per annum from the present Rs. 2,000=00 per annum to each of the regular Teaching and Non-Teaching employee, whoever joins the Medical Insurance Scheme / Mediclaim Policy / Medical Insurance Scheme with any Bank / Organization / Insurance firm with effect from 01/02/2019 onwards subject to the following conditions:

- i) The regular employees drawing their Pay & Allowances in a regular time scale are eligible for the above subsidy.

- ii) The subsidy amount of Rs. 7,500=00 (Rupees Seven Thousands Five Hundred only) per annum shall be reimbursed to the employee, whoever joins the Medical Insurance Scheme / Mediclaim Policy, on production of the attested copy of such scheme / policy voucher, duly filing the declaration form in the format prescribed (copy enclosed)
- iii) If both the wife and husband are employed in the University, only one of them will be eligible for claiming the subsidy amount.

All the Principals/Heads of Departments/Controlling Officers may bring the matter to the notice of all the regular employees (Teaching / Non-Teaching) those who are drawing their Pay & Allowance in a regular time scale and working under their control. While sanctioning the subsidy of Rs. 7,500=00, the Controlling / Drawing & Disbursing Officer shall exercise utmost caution in establishing the genuineness of the claims of the employees by verifying the documents submitted and prefer a claim to the Pre-Audit Officer / Deputy / Assistant Registrar (Pre-Audit), duly enclosing the declaration form along with copies of the Mediclaim Policy Vouchers together with the sanction orders for arranging payments to the employees concerned, under the rules.

The expenditure on the above score shall be met from the provision "Medical Allowance" provided under the heads "Welfare/Recreational Activities" of "Common Contingencies" of the University Budget.

The Audit Officer / Deputy / Assistant Registrar (Pre-Audit) may admit the claims and pass the bills accordingly while recording. Further, the Audit Officer will maintain a separate account of these claims and furnish the figure to the Budget/Accounts Section as and when necessary.


REGISTRAR

To
All the Principals of University Constituent Colleges, KU.
All the Drawing & Disbursing Officers, KU.

Copy to:

1. The Deputy Registrar (Accounts / Pre-Audit), KU.
2. The Secretary to Vice-Chancellor, KU.
3. The PA to Registrar, KU.
4. The President/Gen. Secretary, AKUT/Admn. Officers'/NGOs & Class-IV Employees/ Technical Staff Associations, KU.
5. The SF