

9180/2

FACULTY OF SOCIAL SCIENCE

MLISc. (I Semester) Examination

(New)

MANAGEMENT OF LIBRARY AND INFORMATION SYSTEMS

Paper II

Time : 3 Hours]

[Max. Marks : 80

Answer **all** questions.

All questions carry equal marks.

1. (a) Explain the functions of Management in University Libraries.  
Or  
(b) What do you mean by management information system? How it can be applied in LICs?
2. (a) Explain how do you plan Human Resources in a large library?  
Or  
(b) Discuss the significance of training in Human Resource Development. What training methods you suggest for library professionals?
3. (a) Write a detailed note on Financial Management in LICs.  
Or  
(b) Write a critical note on cost benefit analysis in LICs.
4. (a) Briefly explain the principles and policies of collection development in libraries.  
Or  
(b) What do you mean by Information Marketing? Explain the problems involved in Marketing of Information.
5. Write short notes on any **four** of the following :
  - (a) Purpose of Management.
  - (b) Job description.
  - (c) Formula Budget.
  - (d) Library consortia.
  - (e) Costing.
  - (f) TQM.

## Faculty of Social Sciences

## M.Lib.I.Sc (I-Semester) Examination

## MANAGEMENT OF LIBRARY AND INFORMATION SYSTEMS

## Paper II

Time: 3 Hour)

(Max. Marks: 80)

*Answer any five questions  
All questions carry equal marks*

- 1) State the contributions and limitations of the Human Relations School.
- 2) Define Planning and its role in an organization.
- 3) Define Human Resource Planning (HRP). Write in detail the components of HRP.
- 4) Explain the process involved in Human Resource Management from Recruitment to Retirement.
- 5) Examine the problems involved in Financial Management in a library.
- 6) Explain Costing and its application to Library Information Centers (LICs).
- 7) Describe the collection and development of resources in a library.
- 8) Briefly state the objectives of Management by Objectives (MBO). What are the benefits and constraints of implementing it in LICs?
- 9) What is Market Research? How are the market research techniques applied to marketing of Library and Information Services?
- 10) Explain briefly Disaster Management. What are causes of disasters?

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Paper II

[3 Hours]

[Max. Marks : 80]

*Answer all questions.*

*All questions carry equal marks.*

1. (a) Explain the concept of Management and its functions in relation to Library Management.

Or

- (b) What do you understand by Scientific Management? Explain any two theories of Scientific Management.

2. (a) What are the objectives and functions of Human Resource Management? How do you achieve them?

Or

- (b) Discuss the significance of Recruitment in Human Resource Development and explain process involved in Recruitment in Libraries and Information Centres.

3. (a) Describe the various steps involved in the preparation of Library Budget.

Or

- (b) Explain in detail about costing types and techniques.

4. (a) What is Total Quality Management (TQM)? Explain in detail how principles of TQM can be applied to Library and Information Centres.

Or

- (b) What is a Collection Development Policy? Explain various types of documents.

5. Write short notes on any **four** of the following:

- (a) POSDCORB
- (b) Decision-Making
- (c) Job Analysis
- (d) Financial Resources
- (e) Leadership
- (f) Placements.

9180/7  
FACULTY OF SOCIAL SCIENCES  
M.L.I.Sc. (I – SEMESTER) EXAMINATION  
PAPER – II  
MANAGEMENT OF LIBRARY AND INFORMATION SYSTEMS

[Time: 3 Hours]

[Max. Marks: 80]

Answer all questions.  
All questions carry equal marks.

- 1 a) What is Planning and explain various types of Planning.  
OR  
b) Specify how Management Information System (MIS) is useful tool for LICs management.
- 2 a) Explain how Job Analysis, Job Design suitable to LIC with examples.  
OR  
b) Describe Human Resource Development. Explain Selection and Placement.
- 3 a) What is Budget and write in detail about various types of budget.  
OR  
b) Explain costing and its application to LICs.
- 4 a) Briefly mention the principles and policies of Collection Development in Libraries.  
OR  
b) Define Marketing. Enumerate the characteristics and need for marketing of information products and services.
- 5 Write short notes on any **FOUR** of the following.
  - a) Levels of Management
  - b) Allocation of Finance
  - c) Team Building
  - d) Functions of HRM
  - e) Cost Benefit Analysis.
  - f) Library Consortia.

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