

FD Diary No. 7510

Dated: 17.9.2015

03036351, 03030701, 03037701, 03034116
03035733, 03030317, 03036735, 03039137

UGC Website: www.ugc.ac.in

विश्वविद्यालय अनुदान आयोग

बहादुरशाह जफर मार्ग

नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

September, 2015

No. F.5-8(DRS-II)/2015 (SAP-III)

The Under Secretary FD-III Section,
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002

3 OCT 2015

Sub: UGC Assistance to the department of **Commerce and Business Management** at the level of **DRS-II** under Special Assistance Programme: Release of grant-in-aid to the **Coordinating Officer, UGC unit, Kakatiya University, Warangal-506 009 (A.P.)** for the year **2015-2016 under (Plan / Non-Plan) *****

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of **Rs. 14,00,000/- (Rupees Forteen Lakh Only)** to the **Coordinating Officer, UGC unit, Kakatiya University, Warangal-506 009 (A.P.)** for the plan expenditure to be incurred **during the year 2015-16.**

Recurring

S. No	Name of the item (per annum)	Head of Account	Allocation (Rs.)	Grant being released now (Rs.)	Total grant released (Rs.)
1	Contingency/Working expenses@ Rs.2,00,000/-p.a.	3(A)(28)(b)31 3(B)31 3(C)31	10,00,000/-	2,00,000/-	2,00,000/-
2	Travel/Field facilities/Field trips@Rs.2,00,000/- p.a.		10,00,000/-	2,00,000/-	2,00,000/-
3	Visiting Fellows@ Rs.2,00,000/- p.a.		10,00,000/-	2,00,000/-	2,00,000/-
4	Seminar @ Rs.4,00,000/- p.a.		20,00,000/-	4,00,000/-	4,00,000/-
5	Hiring Services @ Rs.1,00,000/-p.a.		5,00,000/-	1,00,000/-	1,00,000/-
6	Advisory Committee Meeting@ Rs.1,00,000/- p.a.		5,00,000/-	1,00,000/-	1,00,000/-
7	Books and Journals@ Rs.2,00,000/- p.a.		10,00,000/-	2,00,000/-	2,00,000/-
	Total		70,00,000/-	14,00,000/-	14,00,000/-

2. The sanctioned amount is debitible to the major Head **as under** and is valid for payment during the financial year 2015-16 only.

Gen 76%	3(A)(28)(b)31	10,64,000/-
SC 16%	3(B)31	2,24,000/-
ST 8%	3(C)31	1,12,000/-
Total		14,00,000/-

3. The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to **Coordinating Officer, UGC unit, Kakatiya University, Warangal-506 009 (A.P.)** through Electronic mode as per the following details:

Payment Details:	
(a)	Details (Name & Address) of Account Holder: Coordinating Officer, UGC Unit, KU Vidyaranyapuri – 506 009, Warangal, Andhra Pradesh, India
(b)	Account No: 52026910061
(c)	Name & address of Bank branch: State Bank of Hyderabad, Kakatiya University, Warangal – 506 009 Andhra Pradesh, India
(d)	IFSC Code: SBHY0020262
(e)	MICR Code of Branch: 506004007
(f)	Type of Account: Current

4. The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / Institution.
5. The University/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized, only on approved items of expenditure.
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.
7. Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.

10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/ paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
11. The University /Institution shall follow strictly the Government of India / UGS's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University / Institution shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn IA& B)] dated 26.03.2014.
14. **“The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009”.**
15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. An amount of Rs. out of Rs. has been utilized sanctioned vide this office letter of even number dated by the university for the purpose for which it was sanctioned and noted in grant in aid register at Page. No. & S. No..... **This is 1st Installment of Recurring Grant.**
19. Future grant will be released on receipt of Statement of Expenditure/Utilization Certificate (Item-wise).

20. This issues with the concurrence of IFD vide Diary No. **2014 (IFD)** dated **23.06.2015**.

21. This issues with the approval of Chairman Secretariate vides Diary No. **33101** dated **02.07.2015**.

Yours faithfully,

(Smita Bidani)
Education Officer

Copy forwarded for information and necessary action to:

- 1 The Registrar, Kakatiya University,
Warangal-506 009.
- 2 The Finance Officer, Kakatiya University,
Warangal-506 009.
- 3 The Coordinating Officer, UGC unit, Kakatiya University,
Warangal-506 009.
- 4 The Secretary to State Govt. of Andhra Pradesh,
Department of Education, Warangal
- 5 Office of the Director General of Audit, Central Revenues,
AGCR Building, I.P. Estate, New Delhi.
- ✓ 6 The Programme Coordinator, SAP, (DRS-II),
Department of Commerce and Business Management,
Kakatiya University, Warangal-506 009.
- 7 Guard File.

Janak
(Janak Chugh)
Section Officer