



29th June, 2019

**Internal Quality Assurance Cell (IQAC)  
Minutes of the Meeting**

A meeting of the Internal Quality Assurance Cell (IQAC) Advisory Committee was held on 29<sup>th</sup> June, 2019 to discuss on the following points:

**Agenda:**

1. Action Plan for the Academic Year 2019-20.
2. Invite recommendations for Quality Assurance activities.
3. Proposals to be submitted to RUSA on Interdisciplinary Research and individual projects from teachers.
4. Preparation of Academic Audit reports for 2019-20
5. Energy audit and gender audit
6. Circulation of recommendations of NAAC peer team among the Heads of the Departments/Principals/Deans/Chairpersons-BOS for the initiation of the implementation and action programme.
7. To conduct a workshop on New Education Policy.
8. To organize NAAC Awareness Programme for the non-accredited affiliated colleges.
9. To recommend for constitution of a committee for preparation and implementation of vision document for next 20 years.

**Members present:**

- |  |                 |
|--|-----------------|
| 1. Prof. R. Sayanna, Vice-Chancellor, KU                           | Chairman        |
| 2. The Controller of Examination, KU                               | Member          |
| 3. Prof. G. Gangadhar Reddy, Dept. of Physics                      | Member          |
| 4. Prof. T. Srinivas, Dept. of Mathematics, KU                     | Member          |
| 5. Prof. B. Ailaiah, Dept. of Telugu, KU                           | Member          |
| 6. Prof. B. Ravi Kumar, Dept. of Pharmacy, KU                      | Member          |
| 7. Prof. Ch. Rajesham, Dept of Commerce, KU                        | Member          |
| 8. Prof. T. Srinivas, Dept. of Sociology and Social work, KU       | Member          |
| 9. Prof. T. Srinivasulu, Professor of ECE, KU                      | Member          |
| 10. Dr. K. Prabhavathi Finance Officer, KU                         | Member          |
| 11. Prof. R. Limbadri, Vice-Chairman-I, TSCHE, Hyderabad           | Member          |
| 12. Dr. V. Venkateshwarlu, NEUHEIT Labs. Hyd                       | Member          |
| 13. Prof. Krishnamachary,<br>Retired Professor of Comm. & Bus. Mgt | Member          |
| 14. Prof. G. Achaiah, Director, IQAC                               | Member-Convener |

**Resolved to:**

- Prepare the action plan for the Academic Year 2019-20 for all the Under-Graduate, Post-Graduate including Professional Programmes through the Dean, Academic Audit.
- Invite the Quality Assurance activities from the reputed academicians as well as the teachers of the university.
- Request the Heads of Pharmacy, Bio-Technology, Micro-Biology, Botany, Chemistry, Physics, Zoology to send proposals on interdisciplinary research to be submitted to RUSA.
- Initiate all the faculty members to submit individual projects for sanction of funds under RUSA 2.0 under component 10.
- Request the Development Officer to prepare the Energy Audit in the campus.
- Circulate /communicate the recommendations of NAAC peer team to the Heads of Dept/Principals/Deans/Chairpersons, Board of studies for the initiating the implementations and action program
- Conduct a workshop on New Education Policy.
- Organise NAAC awareness program on the non-accredited affiliated colleges for the preparation and implementation of 'vision documents' for next 20 years.

  
**Director, IQAC**  
**Member – Convener**  
*Director*  
**Internal Quality Assurance Cell**  
**KAKATIYA UNIVERSITY**  
Hanumakonda-506 009 (T.S.)

  
**Hon'ble Vice-Chancellor**  
**Chairman**  
*Vice-Chancellor*  
**KAKATIYA UNIVERSITY**  
Warangal (Urban) - 506009





9<sup>th</sup> September, 2019

**Internal Quality Assurance Cell (IQAC)  
Minutes of the Meeting**

A meeting of the Internal Quality Assurance Cell (IQAC) Advisory Committee was held on 09<sup>th</sup> September, 2019 to discuss on the following issues:

**Agenda:**

1. Submission of Action taken Report of 2018-19
2. Action plan for conducting seminars, conferences, workshops and induction programmes.
3. Circulation of new recommendations and guidelines of NAAC to the members.
4. Review of student admission process and academic instructions arrangements.
5. Submission of proposals to UGC for PARAMARSH Scheme.
6. Organize a committee meeting to prepare vision document.

**Members present:**

- |   |                 |
|---|-----------------|
| 1. Prof. R. Sayanna, Vice-Chancellor, KU                            | Chairman        |
| 2. The Controller of Examination, KU                                | Member          |
| 3. Prof. G. Gangadhar Reddy, Dept. of Physics                       | Member          |
| 4. Prof. T. Srinivas, Dept. of Mathematics, KU                      | Member          |
| 5. Prof. B. Ailayah, Dept. of Telugu, KU                            | Member          |
| 6. Prof. B. Ravi Kumar, Dept. of Pharmacy, KU                       | Member          |
| 7. Prof. Ch. Rajesham, Dept of Commerce, KU                         | Member          |
| 8. Prof. T. Srinivas, Dept. of Sociology and Social work, KU        | Member          |
| 9. Prof. T. Srinivasulu, Professor of ECE, KU                       | Member          |
| 10. Dr. K. Prabhavathi Finance Officer, KU                          | Member          |
| 11. Prof. R. Limbadri, Vice-Chairman-I, TSCHE, Hyderabad            | Member          |
| 12. Dr. V. Venkateshwarlu, NEUHEIT Labs. Hyd                        | Member          |
| 13. Prof. Krishnama Chary,<br>Retired Professor of Comm. & Bus. Mgt | Member          |
| 14. Prof. G. Achaiah, Director, IQAC                                | Member-Convener |



**Resolved to:**

- Share the Action Taken Report of 2018-19 to the concerned authorities.
- Submit the action plan to conduct the academic activities in the departments such as organizing Induction and Orientation Programmes for the newly admitted students.
- Print and supply the revised guidelines on the new NAAC Accreditation procedures.
- Review the admission with the previous year admissions and directed principals to submit the report on the students admissions as well as the academic activities initiated during the academic year 2019-20
- Submit the proposals to UGC for PARAMARSH Scheme.
- Organize vision document preparatory committee meeting at the earliest.

  
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**Member – Convener**  
*Director*  
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20<sup>th</sup> December, 2019

**Internal Quality Assurance Cell (IQAC)  
Minutes of the Meeting**

A meeting of the Internal Quality Assurance Cell (IQAC) Advisory Committee is held on 20<sup>th</sup> December, 2019 at 10.30 a.m. in the Office of the Director, IQAC, KU to discuss on the following issues:

**Agenda:**

1. Discussion on Academic Activities in all the Departments.
2. Organisation of Awareness Programmes on NAAC Accreditation to Affiliated Colleges.
3. Review of Administrative activities with all the Administrative officers.
4. Review of Green Audit in the campus.

**Members Present:**

- |  |                 |
|--|-----------------|
| 1. Prof. R. Sayanna, Vice-Chancellor, KU                           | Chairman        |
| 2. The Controller of Examination, KU                               | Member          |
| 3. Prof. G. Gangadhar Reddy, Dept. of Physics                      | Member          |
| 4. Prof. T. Srinivas, Dept. of Mathematics, KU                     | Member          |
| 5. Prof. B. Ailayah, Dept. of Telugu, KU                           | Member          |
| 6. Prof. B. Ravi Kumar, Dept. of Pharmacy, KU                      | Member          |
| 7. Prof. Ch. Rajesham, Dept of Commerce, KU                        | Member          |
| 8. Prof. T. Srinivas, Dept. of Sociology and Social work, KU       | Member          |
| 9. Prof. T. Srinivasulu, Professor of ECE, KU                      | Member          |
| 10. Dr. K. Prabhavathi Finance Officer, KU                         | Member          |
| 11. Prof. R. Limbadri, Vice-Chairman-I, TSCHE, Hyderabad           | Member          |
| 12. Dr. V. Venkateshwarlu, NEUHEIT Labs. Hyd                       | Member          |
| 13. Prof. Krishnamachary,<br>Retired Professor of Comm. & Bus. Mgt | Member          |
| 14. Prof. G. Achaiah, Director, IQAC                               | Member-Convener |



**Resolutions:**

1. To recommend the University Authorities for the organization of extension academic activities in the departments concerned.
2. To organize academic enrichment / awareness programmes on NAAC initiatives among the University Affiliated Colleges.
3. To convene a meeting with AR's, DR's, Administrative Officers to review the administrative activities.
4. To review and prepare the Green Audit in the campus for the year 2019-20

  
**Director, IQAC**  
**Member – Convener**

*Director*  
**internal Quality Assurance Cell**  
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KAKATIYA UNIVERSITY

23<sup>rd</sup> March, 2020

**IQAC Advisory Committee Meeting**

The proposed IQAC Advisory Committee meeting was cancelled due to Covid-19 pandemic lock down imposed from 20<sup>th</sup> March, 2020 by the Government of India.

  
Director, IQAC  
Member – Convener  
Director  
Internal Quality Assurance Cell  
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Internal Quality Assurance Cell (IQAC)  
Action taken report – 2019-20

SL. No.	Agenda item	Resolutions	Action taken
1.	Action Plan for the Academic Year 2019-20.	Resolved to prepare the Action Plan for the Academic Year 2019-20 for all the Under-Graduate, Post-Graduate Programmes including Professional Courses through the Dean, Academic Audit.	Action plan for the academic year 2019-20 has been prepared by the Dean, Academic Audit, Kakatiya University.
2.	Invite recommendations for QA activities.	Resolved to invite the Quality Assurance activities from the reputed academicians as well as the teachers of the university.	Prof. V.S. Prasad, Former Director, NAAC delivered a lecture on 'Societal Development through higher education'. A National Seminar in 'Education on class room teaching techniques' has been organised.
3.	Proposals to be submitted to RUSA on Interdisciplinary Research	Resolved to request the Heads of Pharmacy, Bio-Technology, Micro-Biology, Botany, Chemistry, Physics, Zoology to send proposals on interdisciplinary research to be submitted to RUSA 2.0.  Initiate all the faculty members to submit individual projects for sanction of funds under RUSA 2.0 under component 10.	Research proposals from all the departments and individual faculty members have been submitted to RUSA.
4.	Preparation of Academic Audit Reports for 2019-20	Resolved to invite all the Heads of the Departments to initiate process for preparation of Academic Audit Report for the year 2019-20	Academic Audit Reports for the academic year 2019-20 being prepared by all the Heads of the Departments
5.	Energy Audit and Gender Audit	Resolved to request the Development Officer to prepare the Energy Audit in the campus.	Process has been initiated by the Building Division to prepare Energy Audit.
6.	Submission of Action taken Report.	Resolved to share the Action Taken Report to the concerned authorities.	Action taken report on the recommendations of the NAAC peer team has been discussed and shared among the concerned authorities.
7.	Action plan for conducting seminars, conferences,	Resolved to submit the action plan to conduct the academic activities in the departments such as organizing conferences,	Several conferences, seminars, induction programs, orientation programmes have been conducted by various departments.



	workshops and induction programmes.	seminars, induction and orientation programmes for the newly admitted students.	
8.	Circulations of recommendations and guidelines of NAAC to the members.	Resolved to print and supply the revised guidelines on the NAAC Accreditation procedures.	Recommendations and new guidelines of NAAC have been circulated among the members.
9.	Review of student admission process and academic instructions arrangements.	Resolved to review the admission with the previous year admissions and direct the Principals to submit the report on the students' admissions as well as the academic activities initiated during the academic year.	Admissions have been reviewed and academic activities were initiated during the academic year.
10	Vision Document Preparatory Committee meeting	Resolved to organize Vision Document Preparatory Committee meeting at the earliest.	A meeting with the members of Vision Document Preparatory Committee was organized on 18 <sup>th</sup> September, 2019 to initiated the preliminaries for preparation of Vision Document.
11	Submission of proposals to UGC for PARAMARSH Scheme.	Resolved to submit the proposals to UGC for PARAMARSH Scheme.	PARAMARSH scheme has been sanctioned for Kakatiya University. Seven colleges have been allotted.
12	Discussion on Academic Activities in the Departments.	Resolved to recommend the University Authorities for the organization of the Academic activities in the departments concerned.	A national seminar on promoting positive psychology and well being of students was organised by the department of psychology. A training program on applications of remote sensing and GIS has been organised for the students of M.Sc. Geology.
13	Organize Awareness Programmes on NAAC Accreditation among the all the Affiliated Colleges.	Resolved to organize academic enrichment / awareness programmes on NAAC initiatives among the University Affiliated Colleges.	Awareness Programme on Revised Accreditation Framework (RAF) of NAAC is organized on 19 <sup>th</sup> July, 2019. Several NAAC awareness programs on NAAC initiatives have been organised for affiliated colleges.
14	Review of Administrative activities with all the Administrative officers.	Resolved to convene a meeting with AR's, DR's, and Administrative Officers to review the administrative activities.	A meeting with all ARs and DRs of various sections has been convened to review the administrative activities.
15	Review of Green Audit in the campus	Resolved to review and prepare the Green Audit in the campus for the year 2019-20	Initiated the process for preparation of Green Audit in the university campus.

  
**Director, IQAC**  
**Member – Convener**  
*Director*

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