



Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) Advisory Committee was held on 11th June, 2018 in the Committee Hall, Administrative Building, Kakatiya University, Warangal with the following agenda:

- Preparation of the Yearly Action Plan.
- Implementation of the NAAC peer team recommendations.
- Development of Five Year Action plan in line of NAAC Recommendations.
- Proposal for International Conference of Open and Distance Learning.
- Quality awareness campaigns in the affiliated colleges.
- Any other matter with the permission of the chair.

Members present:

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| 1. Prof. R. Sayanna, Vice-Chancellor, KU | Chairman |
| 2. Prof. V. Kishan, Dept. of Pharmacy, KU | Member |
| 3. Prof. V. Ravinder, Dept. of Chemistry, KU | Member |
| 4. Prof. S. Mahender Reddy, Dept. of Education, KU | Member |
| 5. Prof. B. Ailaiah, Dept. of Telugu, KU | Member |
| 6. Prof. K. Purushotham, Dept. of English, KU | Member |
| 7. Prof. T. Ramesh, Dean, Academic Audit, KU | Member |
| 8. Prof. S. Girisham, Dept. of Botany, KU | Member |
| 9. Sri. M. Gouri Shankar, Dy. Registrar, Accounts & Finance Officer (FAC) KU | Member |
| 10. Prof. B. Rajashekar, University of Hyderabad, Hyderabad | Member |
| 11. Prof. V. Malla Reddy, Retired Professor, KU | Member |
| 12. Prof. G. Srinivas Reddy, Retired Professor of Pub. Admn. & HRM | Member |
| 13. Prof. P. Krishnama Chary, | Member |
| 14. Prof. N. Gopi Krishna, Dept. of Physics, Director, IQAC | Convener |



Resolved to:

- Prepare the Yearly Action Plan.
- Gradually implement the NAAC peer team recommendations made in the third cycle.
- Develop a Five Year Action plan in line of NAAC Recommendations.
- Request the Director Open Distance Learning (ODL) to organise an International Conference of ODL.
- Organise quality awareness campaigns in the affiliated colleges.


Director, IQAC -

Member – Convener

Director

Internal Quality Assurance Cell

KAKATIYA UNIVERSITY

Hanumakonda-506 009 (T.S.)


Hon'ble Vice-Chancellor
Chairman

Vice-Chancellor

KAKATIYA UNIVERSITY

Warangal (Urban) - 506009



3rd August, 2018

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) Advisory Committee was held on 03rd August, 2018 at 11.30 a.m. to discuss the following issues:

1. To organise Golden Jubilee Celebrations of the Botany Department as well as Silver jubilee Celebrations of Micro Biology Department.
2. Review and to approve the Bi-Annual News Letter of the University.
3. University Participation in University of Indonesia Green Metric.
4. Review of recommendations made in the third cycle.
5. To collect the feedback from students, parents, retired teachers and alumni on the review of syllabi.
6. Preparation of Academic Audit reports of all departments.

Members present:

- | | |
|--|-----------------|
| 1. Prof. R. Sayanna, Vice-Chancellor, KU | Chairman |
| 2. Prof. V. Kishan, Dept. of Pharmacy, KU | Member |
| 3. Prof. V. Ravinder, Dept. of Chemistry, KU | Member |
| 4. Prof. N. Gopi Krishna, Dept. of Physics, KU | Member |
| 5. Prof. S. Mahender Reddy, Dept. of Education, KU | Member |
| 6. Prof. B. Ailayah, Dept. of Telugu, KU | Member |
| 7. Prof. K. Purushotham, Dept. of English, KU | Member |
| 8. Prof. T. Ramesh, Dean, Academic Audit, KU | Member |
| 9. Prof. S. Girisham, Dept. of Botany, KU | Member |
| 10. Sri. M. Gouri Shankar, Dy. Registrar, Accounts
& Finance Officer (FAC) KU | Member |
| 11. Prof. B. Rajashekar, University of Hyderabad,
Hyderabad | Member |
| 12. Prof. V. Malla Reddy, Retired Professor, KU | Member |
| 13. Prof. G. Srinivas Reddy,
Retired Professor of Pub. Admn. & HRM | Member |
| 14. Prof. P. Krishnama Chary, Director, IQAC, KU | Member-Convener |

Resolved to:

- Organise Golden jubilee and Silver Jubilee Celebrations of the Botany and Microbiology Departments respectively.
- To bring out Bi-Annual News Letter on 15th August, 2018 during Independence Day Celebrations.
- Submit the University data for participation in University of Indonesia Green Metric.
- Implement the Choice Based Credit System (CBCS) in all the programmes offered in the campus.
- Collect the feedback from students, parents, retired teachers and alumni.
- Inform all the Heads of the departments to prepare the Academic Audit Reports.



**Director, IQAC
Member – Convener**

Director
**Internal Quality Assurance Cell
KAKATIYA UNIVERSITY
Hanumakonda-506 009 (T.S.)**



**Hon'ble Vice-Chancellor
Chairman**

Vice-Chancellor
**KAKATIYA UNIVERSITY
Warangal (Urban) - 506009**



Minutes of the Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) Advisory Committee was held on 08th October, 2018 to discuss the following issues:

1. Creation of Official Whatsapp Groups to enable paperless administration.
2. Compilation of data required for submission to UGC and BC Welfare Office, Telangana State.
3. Training to non-teaching employees on Skill Development
4. Feedback from students on quality parameters related to curriculum, teaching, learning and evaluation processes.
5. Energy audit in the campus

Members Present:

- | | |
|---|-----------------|
| 1. Prof. R. Sayanna, Vice-Chancellor, KU | Chairman |
| 2. The Controller of Examination, KU | Member |
| 3. Prof. G. Gangadhar Reddy, Dept. of Physics | Member |
| 4. Prof. T. Srinivas, Dept. of Mathematics, KU | Member |
| 5. Prof. B. Ailayah, Dept. of Telugu, KU | Member |
| 6. Prof. B. Ravi Kumar, Dept. of Pharmacy, KU | Member |
| 7. Prof. Ch. Rajesham, Dept of Commerce, KU | Member |
| 8. Prof. T. Srinivas, Dept. of Sociology and Social work, KU | Member |
| 9. Prof. T. Srinivasulu, Professor of ECE, KU | Member |
| 10. Dr. K. Prabhavathi Finance Officer, KU | Member |
| 11. Prof. R. Limbadri, Vice-Chairman-I, TSCHE, Hyderabad | Member |
| 12. Dr. V. Venkateshwarlu, NEUHEIT Labs. Hyd | Member |
| 13. Prof. Krishnama Chary,
Retired Professor of Comm. & Bus. Mgt | Member |
| 14. Prof. G. Achaiah, Director, IQAC, KU | Member-Convener |

Resolved to



- Start official WhatsApp Groups as follows:
 - Principals
 - Heads of the Departments
 - Standing Committee of the Academic Senate
 - Chairman Boards of Studies, for all the departments.
- Compile the data required for submission to UGC and BC Welfare Office, Telangana State.
- Request all the Heads of the Departments to organize Conferences, Workshops and Seminars in the recent advances in the respective fields.
- Organise a training programme to non-teaching employees of the University on general clerical skills and computer skills.
- To collect feedback from students on quality parameters related to curriculum, teaching, learning and evaluation processes.

A handwritten signature in green ink, appearing to read "N. S. Reddy".

**Director, IQAC
Member – Convener**

Director
**Internal Quality Assurance Cell
KAKATIYA UNIVERSITY
Hanumakonda-506 009 (T.S.)**

A handwritten signature in black ink, appearing to read "S. Ram".

**Hon'ble Vice-Chancellor
Chairman**

Vice-Chancellor
**KAKATIYA UNIVERSITY
Warangal (Urban) - 506009**




Internal Quality Assurance Cell (IQAC)
Action taken report – 2018-19

SL. No.	Agenda item	Resolutions	Action taken
1	Preparation of yearly action plan	Resolved to prepare yearly action plan	Action plan has been prepared for the Year 2018-19.
2	Implementation of the NAAC peer team recommendations	Resolved to implement gradually NAAC Peer team recommendations.	Some of the recommendations of NAAC Peer team have been implemented.
3	Development of Five Year Action plan in line of NAAC Recommendations	Resolved to develop five year action plan	Five year action plan has been prepared.
4	Proposal International Conference of Open and Distance Learning	Resolved to request the Director ODL to organise an international conference on ODL	International Conference on ODL has been conducted on 11 th August 2018. The Vice Chancellors of Kakatiya University, Dr. B.R. Ambedkar open University, University of Hyderabad have participated in the Conference
5	To conduct quality awareness campaigns in the affiliated colleges.	Resolved to organise quality awareness campaigns in the affiliated colleges under the jurisdiction of Kakatiya University	The university with the help of the College Development Council (CDC) conducted periodic meetings with affiliated colleges managements, principals and faculty and advised to establish internal quality cells at colleges with a nodal officer for effective functioning.
6	To organise golden jubilee celebrations of the Botany department and Silver jubilee celebrations of Micro Biology department.	Resolved to celebrate the golden jubilee celebrations of the Botany department and silver jubilee celebrations of the Micro Biology departments	Silver jubilee celebrations of the department of microbiology have been organised during December 1 st -2 nd , 2018. Golden jubilee celebrations of Botany department have been organised during September 9 th – 10 th , 2018. The conference focused to share knowledge on the discovery of PCR and Micro Array Technologies, Genomics, Proteomics and metabolomics.
7	Review and to approve the Bi-Annual News Letter of the University	Resolved to bring out bi-annual News Letter on 15th August 2018 during Independence Day celebrations.	Bi-annual news letter of the University was brought out on 15 th August, 2018.
8	University Participation in University of Indonesia Green Metric.	Resolved to submit the University data for participation in	The KU stood at fourth place at national-level while secured 117 th place in the world ranking. The UI

		University of Indonesia Green Metric.	has recently conducted a world university ranking to measure university campus sustainability efforts.
9	Review of recommendations made in the third cycle.	Resolved to implement CBCS in all the programmes offered in the campus.	CBCS is implemented in all the programmes offered in campus.
10	To collect the feedback from parents, retired teachers and alumni.	Resolved to collect the feedback from parents, retired teachers and alumni	The feedback from parents, retired teachers and alumni in each department was collected on sample basis and analysed. The consolidated reports were placed before the heads of the departments for effective implementations of the suggestions received.
11	Preparation of Academic Audit reports of all departments	Resolved to inform all the Heads of the departments to prepare Academic Audit reports	
11	Compilation of data required for submission to UGC and BC Welfare Office, Telangana State.	Resolved to compile data required for submission to UGC and BC Welfare Office, Telangana State.	Data submitted to UGC and BC Welfare Office, Telangana State
12	Training to non-teaching employees on Skill Development	Resolved to organise a training programme to non-teaching employees of the University on general clerical skill and computer skills.	A training program has been conducted for non-teaching employees on clerical skills and computer skills.
13	Feedback from students on quality parameters related to curriculum, teaching, learning and evaluation processes.	Resolved to collect feedback from students on quality parameters related to curriculum, teaching, learning and evaluation processes.	The feedback from students in every department after completion of even and odd semester examinations is collected and analysed. The consolidated reports were sent to the departments for further discussions.
14	Energy audit in the campus	Resolved to conduct energy audit in the campus	Energy audit has been Prepared.


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Member – Convener
Director
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