

**CENTRE FOR CO-OPERATION IN SCIENCE & TECHNOLOGY AMONG  
DEVELOPING SOCIETIES (CCSTDS)**

(A Unit of Indian National Science Academy (INSA), New Delhi  
in Association with Scientific Agencies and Government Departments)

**Shri. B S Balachandran**  
**Admin. Assistant (Accounts)**

DO\Lr\TF-II\2019-20

23 July 2019

DR. KANDUKURI SAIKRISHNA  
PART-TIME LECTURER  
KAKATIYA UNIVERSITY  
DEPARTMENT OF GEOLOGY  
VIDYARANYAPURI  
WARANGAL, TELANGANA-506009

Dear DR. KANDUKURI SAIKRISHNA,

Sub: Travel support to attend 16TH ANNUAL MEETING ASIA OCEANIA GEOSCIENCES SOCIETY(AOGS), SINGAPORE during 28/07/2019 - 02/08/2019

Based on the recommendations of the duly constituted committee and the approval of the Honorary Director, CCSTDS, I am happy to inform you that CCSTDS will provide financial assistance of Rs.20000/- which is subject to actual expenditures and receipts from all other sources whichever is less, towards partial travel / registration / accommodation for attending the above meeting/conference. Please confirm your acceptance of this offer within 15 days from the date of this letter, failing which the award will be forfeited.

In the event you are not able to utilise this grant for various reasons even after confirming your acceptance, please do inform us immediately so that the money can be transferred to waitlisted awardees.

The actual amount will be paid only after your return from the Conference subject to submission of claim documents. The claim form for claiming the grant is available in our website [www.ccstds.tn.nic.in](http://www.ccstds.tn.nic.in) under the page "Download Forms". The filled in claim form should be submitted to CCSTDS along with a copy of the following

award letter	passport (first two pages)
participation certificate	passport size photograph
participation report & air ticket	award letter from other agencies, if any
visa page	documents as specified in the terms & conditions

Your claim must be endorsed by the Head of the Institute / competent authority and should reach our office within one month of completion of travel. Your claim will be reimbursed to your institute bank account electronically.

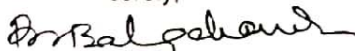
The grant is however subject to the consideration that you have not availed such offer from CCSTDS (formerly CICS) during the last three years.

The grant is governed by Terms and Conditions (enclosed). The admissibility of the claim will be as per INSA/CCSTDS norms.

In order to avoid delay in reimbursement of your claim, please do ensure that the terms and conditions are strictly adhered to.

With kind regards,

Yours sincerely,



(B S BALACHANDRAN)

Encl: As above

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