



**OFFICE OF THE REGISTRAR  
KAKATIYA UNIVERSITY, WARANGAL**

No. 315/C1/KU/2017-2018/C53

December 29, 2017

**ORDERS**

Sub:- Kakatiya University – Establishment – Teaching & Non-Teaching Employees – Enhancement of reimbursement of subsidy amount to Rs. 2000=00 per annum from the present Rs. 900=00 per annum to each regular employee, whoever joins the Medical Insurance Scheme / Mediclaim Policy / Medical Insurance Scheme with any Bank / Organization / Insurance firm with the date of issue of these orders – Administrative Approval – Orders – Issued.

- Ref:-
- 1) No. 186/C1/KU/2008-09/53(O) dated 7-6-2008.
  - 2) Representation dated 30/11/2017 of Kakatiya University Employees Associations
  - 3) Recommendations of the committee constituted by the university vide Order No. 456/A5/KU/2017 dated 23-12-2017 to look into the grievances of Non-Teaching Employees

\* \* \*

Orders vide reference 1<sup>st</sup> cited were issued according approval for reimbursement of the subsidy amount of Rs. 900=00 (Rupees Nine Hundred only) per annum to each of the regular Teaching and Non-Teaching) employee, whoever joins any of the Medical Insurance Scheme / Mediclaim Policy / Medical Insurance Scheme with any Bank / Organization / Insurance firm with effect from the financial year 2008-2009 onwards.

Now, the Service Associations of KU, vide reference 2<sup>nd</sup> cited, submitted a representation for resolving various issues of the Employees by 11/12/2017. One of the issues is to enhance the Medical Insurance Reimbursement from Rs. 900=00 to Rs. 2500=00.

Accordingly, the University vide KU Order No. 456/A5/KU/2017 dated 23-12-2017 has constituted a Committee to look into the grievances. The Committee, met urgently on 25-12-2017 at 3.00 pm under the Chairmanship of Prof. M. Sarangapani, Professor of Pharmacy and Coordinating Officer, UGC Unit and recommended an amount of Rs. 2,000/- (Rupees Two Thousands only) per annum as subsidy to each of the regular employees (Teaching and Non-Teaching), whoever joins the Medical Insurance Scheme / Mediclaim Policy with any Bank / Organization / Insurance firm, etc.

Based on the recommendations of the Committee constituted by the university and after careful examination, the Vice-Chancellor has accorded approval for enhancement of reimbursement of subsidy amount to Rs. 2000=00 (Rupees Two Thousands only) per annum from the present Rs. 900=00 per annum to each of the regular Teaching and Non-Teaching employee, whoever joins the Medical Insurance Scheme / Mediclaim Policy / Medical Insurance Scheme with any Bank / Organization / Insurance firm with the date of issue of these orders subject to the following conditions:

Contd...2...



- i) The regular employees drawing their Pay & Allowances in a regular time scale are eligible for the above subsidy.
- ii) The subsidy amount of Rs. 2000=00 (Rupees Two Thousands only) per annum shall be reimbursed to the employee, whoever joins the Medical Insurance Scheme / Mediclaim Policy, on production of the attested copy of such scheme / policy voucher, duly filing the declaration form in the format prescribed (copy enclosed)
- iii) If both the wife and husband are employed in the University, only one of them will be eligible for claiming the subsidy amount.

All the Principals/Heads of Departments/Controlling Officers will bring the matter to the notice of all the employees (Teaching / Non-Teaching) those who are drawing their Pay & Allowance in a regular time scale and working under their control. While sanctioning the subsidy of Rs. 2000=00 the Controlling / Drawing & Disbursing Officer shall exercise utmost caution in establishing the genuineness of the claims of the employees by verifying the documents submitted and prefer a claim to the Deputy Registrar (Pre-Audit), duly enclosing the declaration form along with copies of the Mediclaim Policy Vouchers together with the sanction orders for arranging payments to the employees concerned, under the rules.

The expenditure on the above score shall be met from the provision "Medical Allowance" provided under the heads "Welfare/Recreational Activities" of "Common Contingencies" of the University Budget.

The Deputy Registrar (Pre-Audit) will admit the claims and pass the bills accordingly while recording. Further, the Audit Officer will maintain a separate account of these claims and furnish the figure to the Budget/Accounts Section as and when necessary.

REGISTRAR

To

All the Principals of University Colleges, KU.

The Director SDLCE, KU / All the other Drawing & Controlling Officers, KU.

Copy to:

1. The Deputy Registrar (Accounts / Pre-Audit), KU.
2. The Secretary to Vice-Chancellor, KU.
3. The PA to Registrar, KU.
4. The President/Gen. Secretary, AKUT/Admn. Officers'/NGOs & Class-IV Employees, Associations, KU.
5. The SF