

PROF. K.PURUSHOTHAM  
REGISTRAR



OFFICE OF THE REGISTRAR  
KAKATIYA UNIVERSITY  
WARANGAL - 506 009

No. 002/B3/KU/2018

Date: 03-01-2018

**MOST URGENT/REMINDER**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
KAKATIYA UNIVERSITY

Sub: ANNUAL REPORT - 2016-2017 - Collection of Data - Regarding.  
Ref: This Office Lr.No.1333 to1338 &1341/B3/KU/2017. Dt.25/11/2017.

+

Sir/ Madam,

I draw your attention to the letter under reference cited wherein you were requested to furnish the information pertaining to your Office/Department/College /Faculty in the format sent for Annual Report of Kakatiya University 2016-2017 by 30<sup>th</sup> December, 2017.

But so far the information sought from your office has not been received by this office. Hence, you are once again requested to send the information **immediately** so as to enable this office to incorporate the information in the Annual Report 2016-2017 to be submitted to the Academic Senate scheduled to be held on in the month March, 2018.

This may please be treated as **MOST URGENT**

Yours faithfully,

REGISTRAR

Copy to:

- 1) The Secretary to Vice-Chancellor, KU
- 2) The S.F.