શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,
ગદ્રકપુર, ગોધરા
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

No.SGGU/ESTA/NT/2018/ १२२ ५२

Date :11/01/2018

EMPLOYMENT NOTICE

ADVERTISEMENT NO.01/2018

Shri Govind Guru University, Godhra invites application in prescribed format for appointment to the various teachingposts on permanent basis. Number of posts, essential qualifications, pay scale, general conditions, detailed format of application, processing fees, API & PABS proforma, other instructions etc. required for the posts are given in detailed advertisement available on University website www.sggu.ac.in.

The interested candidate may apply in prescribed application format and send alongwith all the requisite documents, fees etc. to the Registrar, Shri Govind Guru University, Government Polytechnic Campus, RTO Road, Gadukpur, Godhra, Panchmahals, Gujarat -389001 with the post applied for clearly super-scribed on the envelope by Registered Post/Speed Post/Courier only. **Last date for receiving the applications is Dt. 10/02/2018.**

Place   :Godhra
Dated : 11/01/2018

FIRST REGISTRAR
REGISTRAR
Shri Govind Guru University
GODHRA - GUJARAT

SupdA/ Place it in website

શ્રી ગોવિંદ ગુરૂ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,   Government Polytechnic Campus
ગઢકપુર, ગોધરા   Gadukpur, Godhra
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧   Dist. Panchmahals Pin Code 389001

EMPLOYMENT NOTICE
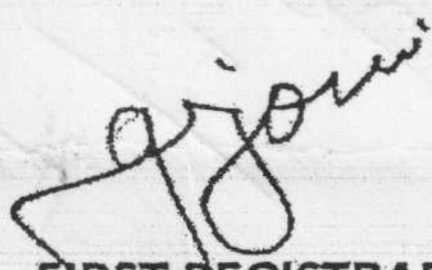### ADVERTISEMENT NO.01/2018

Shri Govind Guru University invites applications for appointment on the various teaching posts. The University is looking for qualified, accomplished and committed faculty members who believe in institution-building and have a passion for academic excellence through teaching, administration and quality research

The Government of Gujarat vide its extra ordinary Gujarat Government Gazette Notification No. 26 notified Gujarat Act No. 24 of 2015 for establishment of Shri Govind Guru University (SGGU), an affiliating State University on 16th September 2015. The head-quarter of the University is Godhra and the Jurisdiction of University includes five districts of the state of Gujarat i.e. Panchmahals, Mahisagar, Dahod, Chhota-Udepur and Vadodara (except are of M S University of Baroda). All the colleges offering/imparting education in the branch of Arts, Commerce, Science, Law, Homoeopathy, Nursing, Education etc. affiliated with this University. Shri Govind Guru University (SGGU) is fully funded and maintain by the Government of Gujarat.

The No. of Posts, Essential Qualifications, Experience, Pay, General conditions, application format and other details are given below. Interested candidates may apply in prescribed application format and send the application along with all the requisite documents andprocessing fees of Rs. 1500/- (For General Category candidates) and Rs. 750/- (for Reserved Category candidates) by way of Demand Draft in favour of "Registrar ShriGovind Guru University Payable at Godhra. The filled in application in all respect should reached through Registered Post/Speed Post/ Courier only, to The Registrar, Shri Govind Guru University, Government Polytechnic Campus, RTO Road, Gadukpur, Godhra, Panchmahals, Gujarat-389001 on or before last date prescribed i.e. Dt.10/02/2018.

Sr. No	Department	Name of the Post	Pay + Grade Pay	No. of Post	Category	
					SEBC	UR
1	Department of Gujarati Literature & Tribal Folk Literature	Professor	Rs. 37400-67000 + 10000	1	-	1
		Assistant Professor	Rs. 15600-39100 + 6000	2	1	1
2	Department of English & Comparative Literature Studies	Associate Professor	Rs. 37400-67000 + 9000	1	-	1
		Assistant Professor	Rs. 15600-39100 + 6000	2	-	2
3	Department of Physics	Associate Professor	Rs. 37400-67000 + 9000	1	-	1
		Assistant Professor	Rs. 15600-39100 + 6000	2	-	2

Place   :Godhra
Dated : 11/01/2018

FIRST REGISTRAR
REGISTRAR
Shri Govind Guru University
GODHRA - GUJARAT

શ્રી ગોવિંદ ગુરૂ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,
ગડકપુર, ગોધરા
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

Details of Minimum Qualification and Experience required for the various posts are given below:

Sr. No	Minimum Qualification and Experience
1.	**PROFESSOR:- (Pay Scale Rs. 37400-67000 + 10000)** 1. An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work of high quality actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers. 2. A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level. 3. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process. 4. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) set out in *UGC Regulations on Minimum Qualifications for appointment of Teachers & Other Academic Staff and Measures of Maintenance of Standards in Higher Education,* 2010, along with its amendments from time to time, to be filled in *Annexure-II (to be supported by the documentary evidence)* **OR** An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials
2	**ASSOCIATE PROFESSOR:-(Pay Scale Rs. 37400-67000 + 9000)** 1. Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines. 2. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed). 3. A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers. 4. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students. 5. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) set out in *UGC Regulations on Minimum Qualifications for appointment of Teachers & Other Academic Staff and Measures of Maintenance of Standards in Higher Education,* 2010, along with its amendments from time to time, to be filled in *Annexure-II (to be supported by the documentary evidence)*
3	**ASSISTANT PROFESSOR:- (Pay Scale Rs. 15600-39100 + 6000)** A. Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign university.

શ્રી ગોવિંદ ગુરૂ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,	Government Polytechnic Campus
ગઢુકપુર, ગોધરા	Gadukpur, Godhra
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧	Dist. Panchmahals Pin Code 389001

B. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

C. Notwithstanding anything contained in (ii) above candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET

GENERAL INFORMATION AND INSTRUCTION TO CANDIDATES

Please read the instructions given below carefully before applying

General Instructions

1. Maximum age limit for all post is not more than **55 years** as on dt. 10/02/2018

2. Candidates for the post of Professors and Associate Professors must fill-in and attach Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) along with application form failing which the applications will be summarily rejected.

3. The last date for receipt of filled-in applications in the University is **10/02/2018**. Applications received after the closing date will be summarily rejected and no correspondence in this regard will be entertained.

4. Experience and qualification will be reckoned as on last date for submission of application. No updating of qualification and experience will be entertained after the last date.

5. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any delay due to other unforeseen events or circumstances. The University will not be responsible for any postal delay at any stage.

6. The applicants must ensure that he/she fulfils the eligibility conditions for the post.

7. Candidates with requisite qualifications acquired from recognized University/institutions alone need apply.

8. The candidates who are eligible as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in University, 2010 may alone apply.

9. The time taken by the candidates to acquire M.Phil. and/or Ph.D. degree shall not be considered as teaching/research experience to stake claim for appointment to the teaching positions.

10. Excellent academic background, high quality publications, potential to get research funding from Government agencies and industries, appropriate academic professional activities undertaken and a good innovative teaching record would be some of the important criteria for selection.

11. Candidates should enclose self-attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, research publications, copy of books etc. with the applications.

12. Candidates who desire to of apply for more than one post will be required to submit separate applications on the prescribed format along with all the specified supporting documents and additional application processing fee along with each application.

13. Teachers appointed may be assigned other academic or administrative responsibilities in addition to their regular teaching and research duty.

14. The University reserves the right to fill or not to fill any or all the posts, without assigning any reason and no notice will be issued in this regard.

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,	Government Polytechnic Campus
ગડકપુર, ગોધરા	Gadukpur, Godhra
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧	Dist. Panchmahals Pin Code 389001

15. The University shall verify the antecedents and documents submitted by a candidate at any time, at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidate are fake or the candidate has undesirable clandestine antecedents/background and has suppressed the said information, his/her services shall be liable to be terminated.

16. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate.

17. The reservations/relaxations policy for SC/ST/SEBC/PWD Candidates will be provided as per the existing Govt. of Gujarat/UGC policy.

18. Relaxation of 5% marks (from 55% to 50%) will be provided at the Master's level in the case of SC/ST/PWD), and to those Ph.D. degree holders who have passed their Master's Degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based on only the qualifying marks without including any grace mark procedures.

19. Under the term 'Good Academic Record' the candidate must have obtained on an average of 55% marks in each of the two public examinations/degrees immediately preceding the Master's degree.

20. Reservations for SC, ST, and SEBC candidates exist as per the rosters being maintained by the University for Various Posts in accordance with the guidelines of the Government of Gujarat/UGC.

21. Candidates applying for the reserved posts should clearly state the category to which they belong. They should also submit a copy of Certificate issued by the designated competent authority as proof of caste/physical disability status without which the applications will not be considered. SEBC category candidates must attach valid Non Creamy layer certificate along with cast certificate.

22. As per Government of Gujarat, GAD notification no. GS-2006-31-KHTP/102005/1519-K dated 30th September, 2009, for direct recruitment, applicants should have passed CCC+ for class-1 & 2

23. The selected candidates will be required to perform duties as per the statutes/ordinances/rules of University as amended from time to time. The University is free to assign any duty as per the exigency of the situation at any time even during non-working hours/holidays which the employee has to perform without fail to avoid disciplinary action in this regard.

24. The selected candidate will be governed by the "National Pension System: (earlier known as 'New Pension Scheme') of the Government of Gujarat as applicable w.e.f. 01/04/2005.(Where ever applicable)

25. The selected candidates including in-service candidates shall be governed by the Act / Statues / Ordinance / Regulations / Rules of the University/UGC/Government of Gujarat as amended from time to time and any other Rules / Resolution prescribed specifically for maintaining the conduct of the employees by the University/UGC/Government of Gujarat.

26. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview.

27. (i) The University reserve the right to fill or not to fill up the posts advertised for any reasons whatsoever. If any vacancy may be filled up from the panel of that post due to whatsoever reasons, the vacancy may be filled up from the panel of that post within a period of one year from the date of selection committee.

    (ii) The University reserves the right to withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.

    (iii) The University reserves the right to reject any application without assigning any reason thereof.

28. Interim enquiries shall not be entertained.

29. Canvassing in any form on behalf of or by any candidate will disqualify him/her from being considered.

શ્રી ગોવિંદ ગુરૂ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,
ગડુકપુર, ગોધરા
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhra
Dist. Panchmahals Pin Code 389001

30. Selection will be made on the basis of candidates' overall record and performance in the interview. The University may utilize seminar / Presentation /colloquium and/or any other mode as a method of selection. Universities may assess the ability for teaching and/or research aptitude through a seminar or lecture in a class room situation or discussion on the capacity to use latest technology in teaching and research at the interview stage.

31. The overall selection procedure will incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the candidates based on weightages given to the performance of the candidate in different relevant dimensions and his/her performance on a scoring system proforma, based on the Academic Performance Indicators (API) as provided in UGC Regulations 2010 and as amended from time to time.

32. Candidates already in service must submit a NOC from their employer and forward their applications (hard copy) through proper channel. In case the applicant is in service and delay is expected in getting endorsement of the employer concerned on the original application, the applicant may submit an advance copy of the application along with all enclosures directly (with or without the employer's endorsement on the advance copy). In such case, the Demand Draft towards application processing fee should be enclosed with the advance copy. A photocopy of the Demand Draft must be enclosed with the original application when sent through proper channel/employer. If the original application through proper channel has not been received by the University by the last date mentioned in this employment notification, the applicant will have to submit a 'NO OBJECTION CERTIFICATE' from his/her employer to the University at the time of interview.

33. Incomplete application in any respects will not be considered.

34. Notwithstanding anything contained herein, the University reserves the right to: (a) offer the post at the level lower than that advertised depending upon the qualifications, experience and performance of the candidates, by relaxing any of the requirements; (b) draw reserve panel(s) against the possible vacancies in the future; (c) consider "in-absentia" the candidature of those who may or may not have applied, or may have applied for higher positions; (d) relax any of the qualifications/experience at its discretion and (e) not to fill-up any or all of the advertised positions.

35. The duly filled-in application should reach Registrar, Shri Govind Guru, University, Government Polytechnic Campus, Gadukpur, RTO Road, Godhra, Dist. Panchmahals. Gujarat - 389 001, on or before the due date mentioned in this Advertisement with the following requirements:

    a) A crossed Demand Draft for Rs. 1500/- (For General Category candidates) and Rs. 750/- (for Reserved Category candidates), drawn in favour of **Registrar, Shri Govind Guru, University**, payable at Godhra should be sent with the application towards application processing fee (non-refundable).

    b) The post applied for and applicant's name with full postal address should be written on the reverse of the Demand Draft without fail.

MAILING THE APPLICATION FORM:

1. The application form should be sent to the Registrar, Shri Govind Guru University, Government Polytechnic Campus, RTO Road, Gadukpur, Godhra, Gujarat -389001
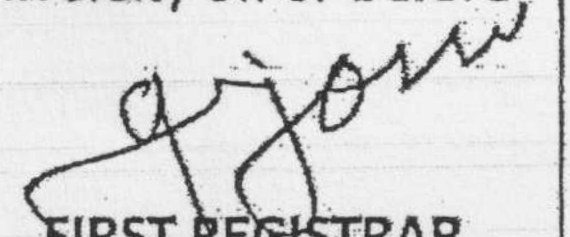
સરકારી પોલીટેકનીક કેમ્પસ,	Government Polytechnic Campus
ગદુકપુર, ગોધરા	Gadukpur, Godhra
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧	Dist. Panchmahals Pin Code 389001

2. In your own interest, you are advised to send the application form by Registered Post/Speed Post/Courier only

3. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.

4. The required qualifications/experience will be taken into account as on the closing date mentioned for receipt of applications.

5. Canvassing in any form on behalf of or by any candidate will disqualify him/her from being considered.

6. The duly filled-in and completed application in all respect should reach the University on or before the due date mentioned in this Advertisement.

Place : Godhra
Dated : 11/01/2018

FIRST REGISTRAR
REGISTRAR
Shri Govind Guru University
GODHRA - GUJARAT

Copy forwarded for information to:

1. The Secretary, UGC, Bahadurshah Zafar Marg, New Delhi -110002.
2. The Secretary General, Association of Indian Universities, AIU House, 16, Comrade Indrajit Gupta Marg, NewDelhi-110002.
3. The Principal Secretary (Higher Education) Department of Higher Education, Govt. of Gujarat, New Secretariat, Gandhinagar.
4. The Commissioner of Higher Education Gandhinagar
5. The Registrars of all Central/State Universities for wide publicity.
6. Employment News Ministry of Information & Broadcasting, VII Floor, Soochna Bhavan, C.G.O. Complex, Lodhi Road, New Delhi-110003
7. University News, AIU House, 16 comrade Indrajit Gupta Marg New Delhi
8. The Director, Information, Govt. of Gujarat, Gandhinagar for wide publicity and to publish in Gujarat Rojgar Samachar

શ્રી ગોવિંદ ગુરૂ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,
ગડૂકપુર, ગોધરા
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
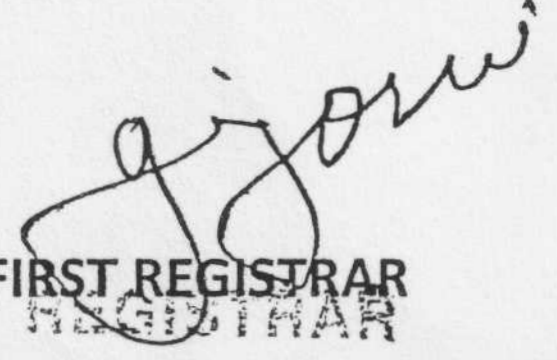Gadukpur, Godhara
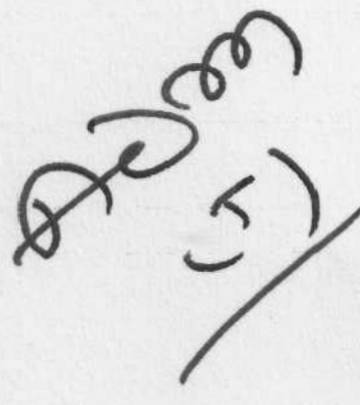Dist. Panchmahals Pin Code 389001

No.SGGU/ESTA/NT/2018/१२२५३

Date: 11/01/2018

EMPLOYMENT NOTICE
ADVERTISEMENT NO.02/2018

The University invites application in prescribed format for appointment to the various administrative and technical posts on permanent basis. Essential qualifications, pay, general conditions, application format and other details are given in detailed advertisement available on University website **www.sggu.ac.in**. The interested candidates may apply in prescribed application format and send along with all the requisite documents, fees etc. to the **Registrar, Shri Govind Guru University, Government Polytechnic Campus, Gadukpur, Godhra-389001** with the post applied for clearly super-scribed on the envelope by Registered Post/Speed Post/Courier only. **Last date for receiving the applications is 10/02/2018.**

Place   :Godhra
Dated   : 11/01/2018

FIRST REGISTRAR
REGISTRAR
Shri Govind Guru University
GODHRA - GUJARAT

શ્રી ગોવિંદ ગુરૂ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,
ગદ્દકપુર, ગોધરા
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhara
Dist. Panchmahals Pin Code 389001

EMPLOYMENT NOTICE
ADVERTISEMENT NO.02/2018

Shri Govind Guru University invites applications for appointment on the various administrative and technical posts. We are looking for dedicated and committed person, who believe in institution building and have a passion for dedication towards administrative excellence and quality.

The Government of Gujarat vide its extra ordinary Gujarat Government Gazette Notification No. 26 notified Gujarat Act No. 24 of 2015 for establishment of Shri Govind Guru University (SGGU), an affiliating State University on 16th September 2015. The head-quarter of the University is Godhra and the Jurisdiction of University includes five districts of the state of Gujarat i.e. Panchmahals, Mahisagar, Dahod, Chhota-Udepur and Vadodara (except are of M S University of Baroda). All the colleges offering/imparting education in the branch of Arts, Commerce, Science, Law, Homoeopathy, Nursing, Education etc. affiliated with this University. Shri Govind Guru University (SGGU) is fully funded and maintain by the Government of Gujarat.

The No. of Posts, Essential Qualifications, Experience, Pay, General conditions, application format and other details are given below. Interested candidates may apply in prescribed application format and send the application along with all the requisite documents and processing fees of Rs. 1000/- (For General Category candidates) and Rs. 350/- (for Reserved Category candidates) by way of Demand Draft in favour of "Registrar Shri Govind Guru University Payable at Godhra. The filled in application in all respect should reached through Registered Post/Speed Post only, to The **Registrar, Shri Govind Guru University, Government Polytechnic Campus, Gadukpur, Godhra-389001** on or before last date prescribed i.e. Dt.**10/02/2018.**

Sr.No	Name of the Post	Pay+ Grade Pay	No. of Post	Category
1	Registrar	Rs. 37400 – 67000 +10000	01	OPEN
2	System Manager	Rs. 9300- 34800 + 5400	01	OPEN

Place :Godhra
Dated : 11/01/2018

FIRST REGISTRAR
Shri Govind Guru University
GODHRA - GUJARAT

શ્રી ગોવિંદ ગુરૂ યુનિવર્સિટી
(ગુજરાત એક્ટ નં ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ, ગડુકપુ ર, ગોધરા જિલ્લો પંચમહાલ પિન કોડ ૩૮૯૦૦૧	Government Polytechnic Campus Gadukpur, Godhara Dist. Panchmahals Pin Code 389001

Details of Minimum Qualification and Experience required for the various posts are given below:

Sr. No	

1.	<u>REGISTRAR</u>
	Pay Scale: Rs.37400-67000 (Grade Pay Rs.10, 000/-)
	
	<u>**Minimum Qualifications and Experience**</u>:
	   I. Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC seven-point scale.
	   II. At least 15 years of experience as Lecturer (Sr. Scale) / Lecturer with 8 years in Reader's grade along with experience in Higher Educational Administration
	OR
	Comparable experience in research establishment and / or other institutions of higher education.
	OR
	15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.
	
	<u>**Desirable Qualification:**</u>
	   Ph.D. Degree in any faculty
	
	Age limit for direct recruits: Not more than 55 year

2	<u>System Manager :-</u>
	Pay Scale Rs. 9300-34800 (Grade Pay Rs. 5400/-)
	
	<u>**Minimum Qualifications and Experience:**</u>
	   01. 1st class M.Tech (computer science, information technology)/ M.C.A./M.Sc. (Computer Science, Information Technology)
	   02. Minimum 3 years' experience as system admin/computer programmer and network manager/data base admin, out of which 2 years of experience to manage computer centre of University or equivalent institutions
	
	Age limit for direct recruits: 35 years

GENERAL INFORMATION AND INSTRUCTION TO CANDIDATES

Please read the instructions given below carefully before applying

1. Visit the University website www.sggu.ac.in Click on the field **"Recruitment"** available at right side of the corner of home page.
2. Separate application should be made for each post.

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,	Government Polytechnic Campus
ગડુકપુ ર, ગોધરા	Gadukpur, Godhara
જિલ્લો પં ચમહાલ, પિન કોડ ૩૮૯૦૦૧	Dist. Panchmahals Pin Code 389001

3. Documentary proof in support of previous experience and academic qualifications indicated in the application should invariably be sent along with the application, failing which believe that you do not possess the experience and qualifications mentioned therein and the application shall be treated as incomplete and rejected.

4. Clearly write the complete name of post for which applying. Please note that where the name of post is not written it may not be possible for the University to entertain such application form.

5. A recent signed pass-port size photograph should be pasted on the application in the space provided thereof.

6. Processing fees of Rs. 1000/- (For General Category candidates) and Rs. 350/- (For Reserved Category candidates) by way of Demand Draft in favour of "Registrar Shri Govind Guru University Payable at Godhra should be submitted along-with the filled in application form. The fee is non-refundable/non-transferable in any case.

7. Before submitting the application form you are advised to go through the qualifications prescribed for the post and make sure that you possess the same.

8. Please make sure that all entries in this form are enter neatly and legibly

9. Candidates must write their e-mail address neatly and correctly for mailing interview/appointment letter as attachment. The date E-mail is sent will be considered as the official date of dispatch and receipt of communication. Candidates not having an E-mail-ID must create an ID and check ID as well as University website regularly for further communication and Notices.

10. The candidate is required to submit the following documents [self-attested] with the application form as separate annexure.
    i. School leaving certificate.
    ii. Certificates of Educational Qualifications.
    iii. Training certificates.
    iv. Experience Certificates including appointment and relieving letter and Proof of Grade Pay to be provided.
    v. Physically Disability Certificate (if applicable)
    vi. NOC of present employer (if applicable)
    vii. Demand draft of fees.
    viii. Any other document, if necessary in support of any claim.

11. **INCOMPLETE APPLICATIONS SHALL NOT BE CONSIDERED**

12. The application should reach the Registrar on or before the last date prescribed i.e. 10/02/2018. Applications received after the last date shall stand rejected automatically.

13. Fees once paid shall not be refunded in any circumstances.

14. Candidates already in service must submit their applications (hard copy) **through proper channel**. In case the applicant is in service and delay is expected in getting endorsement of the employer concerned on the original application, the applicant may submit advance copy of the application along with fees payable and all enclosures directly (with or without the employer's endorsement on the advance copy). If the original application through proper channel has not been received by the University on or before last date mentioned, the applicant will have to submit a **'NO OBJECTION CERTIFICATE'** from his/her employer to the University at the time of interview failing which he/she shall not be interviewed..

15. The Candidates Selected for the post shall be required to serve at any place notified as the Campus of Shri Govind Guru University

શ્રી ગોવિંદ ગુરૂ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેક્નીક કેમ્પસ,   Government Polytechnic Campus
ગડૂકપુ ર, ગોધરા   Gadukpur, Godhara
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧   Dist. Panchmahals Pin Code 389001

16. Candidates who have been awarded degrees from foreign Universities should enclose "Equivalence Certificate "issued by the Association of Indian Universities, New Delhi.

17. The selected candidates shall be appointed under written contract.

18. Age of superannuation for all the position shall be as per University/GOG norms.

19. A Relaxation Of 5% Of Marks At The Master's Level For Sc/St Category Is Applicable

20. The candidate should have passed the Course on Computer Concept (CCC+) exam as per Government of Gujarat rules, failing which he/she shall have to pass the CCC+ exam during the period of probation.

21. Candidates who are already in service should submit a certificate from the employer or his/her authorized officer to the effect that no disciplinary proceeding is pending or contemplated against him/her.

22. Person serving and willing to be considered for appointment on deputation basis can also apply.

23. The application for appointment on deputation may be forwarded by the employer along with the CR duly certified by the Competent Authority for the desired periods through proper channel.

24. It is the responsibility of the candidates to assess his/her own eligibility for the post for which he/she is applying in accordance with the prescribed qualification, experience etc. and submit his/her application duly filled-in along with the desired information, documents and other supporting materials as per the advertisement, Suppression of factual information , supply of fake documents, providing false or misleading information or any other undesirable action by the candidates shall lead to cancellation of his candidature . In case, it is detected at any point of time in future even after appointment that the candidates were not eligible as per the prescribed qualification, experience etc. Which could not be detected at the time of interview due to whatever circumstances, his/her appointment shall be liable to termination forthwith as per this case.

25. The selected candidates will be required to perform duties as per the rules of University as amended from time to time. The University is free to assign any duty as per the exigency of the situation at any time even during non-working hours/holidays which the employee has to perform without fail to avoid disciplinary action in this regard.

26. The selected candidate will be governed by the "National Pension System: (earlier known as 'New Pension Scheme') of the Government of Gujarat as applicable w.e.f. 01/04/2005 (Where ever applicable).

27. The selected candidates including in-service candidates shall be governed by the Act / Statues / Ordinance / Regulations / Rules of the University as amendment from time to time and any other Rules / Resolution prescribed specifically for maintaining the conduct of the employees by the University.

28. Candidate should bring all original certificates relating to his/her age, qualification, experience and cast etc. at the time of interview. In case the candidate fails to submit the original documents for verification of certified / Xerox copies of the enclosure to his/her application, he/she not to allowed to appear at the interview and his/her candidature shall be treated as cancelled without any further communication in this regard.

શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી
(ગુજરાત એક્ટ નં. ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University
(Established vide Gujarat Act No. 24/2015)

સરકારી પોલીટેકનીક કેમ્પસ,
ગદ્દકપુર ગોધરા
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧

Government Polytechnic Campus
Gadukpur, Godhara
Dist. Panchmahals Pin Code 389001

29. (i) The University reserve the right to fill or not to fill up the posts advertised for any reasons whatsoever. If any vacancy may be filled up from the panel of that post due to whatsoever reasons, the vacancy may be filled up from the panel of that post within a period of one year from the date of state government approval.

(ii) The University reserves the right to withdraw the advertisement either partly or wholly at any time without assigning any reason to this effect.

(iii) The University reserves the right to reject any application without assigning any reason thereof.

30. Interim enquiries shall not be entertained.

31. Canvassing in any from shall disqualify the candidature of candidate.

32. Applicants are required to apply on separate form for each post. Each application without the required application fee by way of demand payee draft shall be rejected. Cheque(s)/Cash/IPO shall not be accepted under any circumstance.

33. No TA/DA shall be paid to the candidates for attending the interview. However, the SC/ST Candidates will be reimbursed contribution equal to second-class railway/bus fare by shortest route on production on tickets.

34. Application shall summarily rejected without necessary supporting documents, duly self-attested clear Xeroxed copies of degree certificate/marks sheet/experience certificate/category certificate (if applicable) issued by the respective Competent Authorities and Incomplete applications shall be rejected summarily.

35. In case the last date fixed for receipt of applications is declared a holiday, next working day shall be deemed to be the last date for receiving the application.

36. If the space provided in application from is insufficient may be given on separate sheet as per format duly signed by the candidate and same may be securely attached with the application form.

37. Candidates are advised to attach duly signed list of enclosures with the application letter.

38. The eligibility of the candidates will be determined as on the last date fixed for the receipt of application form.

39. The University will not be responsible for any postal delay.

40. Candidates in their own interest are advised to remain in touch with the University website www.sggu.ac.in they should also regularly check university website for updates/ corrigendum if any. Issuance of notifications in the newspaper is not obligatory on the part of University.

41. Any change of postal address given in the application form should at once be communicated to the University.

42. In case of any dispute, any suite or legal proceeding by or against the university. Courts within whose local jurisdiction, Headquarter of the University is Situated shall have the jurisdiction.

43. The prescribed qualification and experience are minimum, and the mere possession of the same will not entitle candidates to be called for the interview.

44. The University reserves the right to call the candidates for interview to a reasonable number on the basis of skill/ written/screening exam or by conducting personal interview immediately after last

સરકારી પોલીટેકનીક કેમ્પસ,	Government Polytechnic Campus
ગદ્દકપુર, ગોધરા	Gadukpur, Godhara
જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧	Dist. Panchmahals Pin Code 389001

date of receiving the application. No correspondence will be entertained with the applicants who were not short-listed to be called for interview.

45. The envelope should be superscribed as "Application for the post of.."

46. The University shall verify the antecedents and documents submitted by a candidate at any time at the time of appointment or during the tenure of service. In case it is detected that the documents submitted by the candidate are fake or the candidate has undesirable clandestine antecedents/background and has suppressed the said information, his services shall be liable to be terminated.

47. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the candidate including termination of appointment.

48. Candidates must write their e-mail address neatly and correctly for mailing interview/appointment letter as attachment. The date e-mail is sent will be considered as the official date of dispatch and receipt of communication. Candidates not having an e-mail-ID must create an ID and check ID as well as University website regularly for further communication and Notices.

MAILING THE APPLICATION FORM:

1. The application form should be sent to theRegistrar, ShriGovind Guru University, Government Polytechnic Campus, Gadukpur, Godhra-389001 Gujarat

2. In your own interest, you are advised to send the application form under registered coveracknowledgement due.

3. Applicants are advised to submit the applications to the University well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.

4. The required qualifications/experience will be taken into account as on the closing date mentioned for receipt of applications.

5. Canvassing in any form on behalf of or by any candidate will disqualify him/her from being considered.

6. The duly filled-in and completed application in all respect should reach the University on or before the due date mentioned in this Advertisement.

Date :11/01/2018

FIRST REGISTRAR
Shri Govind Guru University
GODHRA - GUJARAT

Copy forwarded for information to:
1. The Secretary, UGC, Bahadurshah Zafar Marg, New Delhi -110002.
2. The Secretary General, Association of Indian Universities, AIU House, 16, Comrade Indrajit Gupta Marg, NewDelhi-110002.
3. The Principal Secretary (Higher Education) Department of Higher Education, Govt. of Gujarat, New Secretariat, Gandhinagar.
4. The Commissioner of Higher Education Gandhinagar
5. The Registrars of all Central/State Universities for wide publicity.

સરકારી પોલીટેકનીક કેમ્પસ, ગઢકપુર, ગોધરા જિલ્લો પંચમહાલ, પિન કોડ ૩૮૯૦૦૧	Government Polytechnic Campus Gadukpur, Godhara Dist. Panchmahals Pin Code 389001

6. Employment News Ministry of Information & Broadcasting, VII Floor, Soochna Bhavan, C.G.O. Complex, Lodhi Road, New Delhi-110003

7. University News, AIU House, 16 comrade Indrajit Gupta Marg New Delhi

8. The Director, Information, Govt. of Gujarat, Gandhinagar for wide publicity and **to publish in Gujarat Rojgar Samachar**