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No. **431** /B2/KU/2017

April 9, 2018

To

All the Principals of University, Constituent and Affiliated Colleges offering UG/PG (NP) courses

The Dean, Academic Audit, KU

The Dean, College Development Council, KU

The Controller and Additional Controllers of Examinations, KU

The Director, IQAC, KU

The Nodal Officer, KU

The Director, Students Welfare Centre, KU

The Programme Coordinator, NSS Cell, KU

The Secretary, KU Sports Board

The Teachers Associations, GCGTA, GCTA and ACTA etc

Dear all

Sub: MEETING – Meeting of the Principals of University Constituent & Affiliated Colleges offering UG/PG (NP) courses to be held on Wednesday, the 18th of April 2018 at 3.00 pm in the Senate Hall of Administrative Building, Kakatiya University Campus – Intimation - Sent

I am to inform you that a meeting of the Principals of University Constituent & Affiliated Colleges offering UG/PG (NP) courses is scheduled on **Wednesday, the 18th of April 2018 at 3.00 pm** in the Senate Hall of Administrative Building, Kakatiya University Campus.

Subject Area	Agenda
Academic Audit	<ol style="list-style-type: none"> 1. Academic Standards (maintaining of Teacher Student Ratio and Ratification of Teachers by the University) 2. Learning processes (Time-table and Teaching Diary) 3. Learning resources (Seminars, Library, Laboratory, & Reading Rooms) 4. Management of Spaces (Class Rooms, Staff Rooms, Parking, Playground, Recreation Rooms etc) 5. Appointment of teachers for Gender Sensitisation and Environmental Science papers 6. Half-yearly Governing Body Meetings and relevant records 7. Student Progression (Campus Interviews, Alumni Association)
College Development	<ol style="list-style-type: none"> 1. On-time affiliation and fee payment 2. Transparent financial operations (salary payments through banks) 3. Digitalisation: biometrics for student and staff; and Webcams 4. Logistics (Safe drinking water, fire safety, and sanitation, separate waiting rooms for girls and women teachers)
Examinations	<ol style="list-style-type: none"> 1. Grading system and procedure adopted under CBCS pattern 2. Online submission of Nominal Rolls, Internal & Practical Exam Marks 3. Fee payments to the Examination Branch

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Quality Assurance	1. Key compliance imperative for maintaining standards in higher education system
Digitalisation	1. All India Survey on Higher Education (as per the directions of the Ministry of Higher Education, Government of India) A. Mandatory information for DCF (Data Capture Format) B. Mandatory information for TIG (Teacher Information Format) 2. SWAYAM (Study Webs of Active –Learning for Young Aspiring Minds)
Finance	1. All payments to University to be done online (discontinuance of DD system)
Any other matter with the permission of the chair	
Address by the honourable Vice-Chancellor	
Interaction Session	

All the principals of Kakatiya University, Constituent and Affiliated Colleges (NP) are accordingly requested to make it convenient to attend the meeting without fail.

The out-station Principals of affiliated colleges shall be paid TA and DA, as per rules from the 20% of Registration Fee kept at their disposal.

Note: The Principals are requested not to depute any clerical staff or other faculty members for the meeting. Only the Principal, Correspondent/Director, or Administrative Officer of the college has to attend the meeting

Thanks and regards



REGISTRAR

Copy to:

1. The Finance Officer, KU
2. The Development Officer, KU with a request to instruct the concerned to arrange Public Address Systems at the Senate Hall, Administrative Building on the said date
3. The Public Relations Officer, KU with a request to issue necessary Press Note in all the local and regional papers published and/or circulated within the jurisdiction of Kakatiya University
4. The Secretary to the Vice-Chancellor, KUW
5. SF