**PROF. K. PURUSHOTHAM**
**REGISTRAR**

No: 155 /Acad. Audit/KU/2018                                        Date: 19/4/2018

To
The Secretaries/Correspondents/Principals of
All the Affiliated Colleges
Kakatiya University

**MOST IMPORTANT**

Sub:   Academic Audit – Procurement and Installation of Aadhaar enabled Biometric Devices to record daily attendance of Students and Faculty – Regarding.

Ref:   1. This Office Lr. No. 613/DAA/KU/2016, dated 23/07/2016.
      2. This Office Lr. No. 825/Acad. Audit/KU/2016, dated 02/11/2016.
      3. Lr. No. 5733/UE/2015, dt. 20/11/2016 of the Spl. Chief Secretary to Govt., HE (UE) Dept. Govt. of Telangana, Hyderabad.
      4. This Office Lr. No. 312/Acad. Audit/KU/2017, dated 04/10/2017.
      5. Meeting with the Principals/Correspondents held on 18/04/2018.

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Sir/Madam,

This is apropos the deliberations at the meeting with the Principals/Correspondents held on 18/04/2018 in the Senate Hall of Administrative Building, Kakatiya University.

I am to inform you that through this office letter 4th cited, you were informed to take necessary action on the following points regarding Biometric Attendance linked to Aadhaar for Students and Faculty in the Colleges, which is important requirement for the claiming of fee reimbursement by the students from the State Government.

1. The daily attendance should be Aadhaar based Bio Metric (Finger Print/Iris) attendance, captured daily one or two times in the Colleges/Class premises, for each Student/Faculty on all the working days.

2. Colleges should procure sufficient number of Bio Metric Devices (BMDs), based on the Student and Faculty strength, which have Standard Testing Quality Control and are Aadhaar Certified. The BMDs can be PoS (point of Sale). Tab based. USB Finger Print Scanner, Iris (used with laptop or desktop) or Mobile based.

3. All the BMDs should be mapped to the College location i.e. GPS enabled (capturing coordinates of location). All Colleges GPS co-ordinates should be captured in advance.

4. BMDs with Bar Code regarding, IRIS interface, Radio Frequency ID Card reading etc., are preferred for speedy operation.
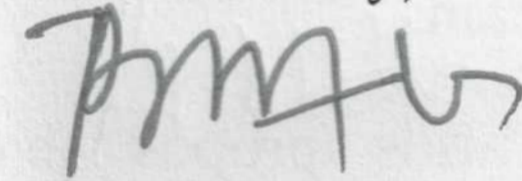
(P.T.O.)

5. The Students/Faculty can give their attendance either at the entrance of the college or in the Class rooms.

6. The entry for the Students/Faculty attendance may be by inputting the Aadhaar number (6 digits of more) or by his/her Roll/PIN number etc., in the BMDs and by placing his/her finger print or through IRIS. It is better to have Bar Coded or Radio Frequency ID cards to swipe without inputting which will reduce the input time.

7. The Colleges should make a provision (software) to capture Aadhaar based Bio Metric attendance by having tie up with the existing service providers such as CGG, NIC, TS State Resident Data Hub of the IT Department.

In this connection, I am once again desired by the Vice-Chancellor to inform you to procure and install the required number of Aadhaar enabled Bio Metric Attendance Device (for Students/Faculty) and CCTV Cameras in your Colleges campus **on or before 30/04/2018**. You are required to submit the copy of the bill, photograph of installed BMDs and a letter from the Principal to the effect that they have installed the BMDs. Otherwise, affiliation will not be extended to your College and will not be included in the DOST Website.

This may be treated as **MOST IMPORTANT.**

Yours sincerely,

**REGISTRAR**

Copy to:-

1. The Spl. Chief Secretary to Govt., HE (UE) Dept. Govt. of Telangana, Hyderabad
2. The Secretary, TSCHE, Hyderabad
3. The Principals of University/Constituent Colleges/Dist. PG Centers, KU with a similar request
4. The Dean, College Development Council, KU
5. The Public Relations Officer, KU
6. The Secretary to Vice-Chancellor, KU
7. The Stack File.