



OFFICE OF THE REGISTRAR  
KAKATIYA UNIVERSITY  
WARANGAL - 506 009

PROF. K. PURUSHOTHAM  
REGISTRAR

No. 1665/B3/KU/2018

Date: 01-12-2018

The Principals of University  
Affiliated Colleges  
KAKATIYA UNIVERSITY

Sub: ANNUAL REPORT - 2017-2018 - Collection of Data -  
Regarding.

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Sir/ Madam,

I am sending herewith the proforma pertaining to the ANNUAL REPORT - 2017-2018 with a request to furnish the information of your College (Under-Graduate & Post-Graduate courses separately). The report should contain the events of your College for the period from 1<sup>st</sup> APRIL, 2017 to 31<sup>st</sup> MARCH, 2018.

Please see that the filled-in proforma in **hard & soft copy** (CD or mail to [academicbrancku@gmail.com](mailto:academicbrancku@gmail.com)) should be sent to the Assistant Registrar, Academic Branch, Kakatiya University, Warangal by 31<sup>st</sup> December, 2018 in order to finalize the Annual Report and for placing it before the Executive Council and the Academic Senate for approval.

The same format is also available in the University web-site [www.kuwarangal.com](http://www.kuwarangal.com).

This may be treated as **Most Urgent**.

Yours faithfully,

✓ REGISTRAR

Encl: (as stated above)

Copy to:

- 1) The Dean, Academic Audit Cell, KU
- 2) The Chairman & Members of the Editorial Board for Annual Report, KU
- 3) The Secretary to Vice-Chancellor/ P.A. to Registrar, KU