



KAKATIYA UNIVERSITY
WARANGAL - 506 009 TELANGANA STATE
INCOME TAX RETURNS 2020-2021
Assesment Year 2021-2022
PROFORMA - A

Aadhaar No.
PAN No.
CELL No.
Mail ID
Bank A/c No.
IFSC Code

- a) Name : _____
b) Designation : _____
c) Department / Office : _____

1 INCOME FROM SALARY (Bill-wise particulars to be furnished in the proforma enclosed)

- | | |
|---|-----------|
| i) PAY | Rs. _____ |
| ii) AGP | Rs. _____ |
| iii) TSI | Rs. _____ |
| iv) Spl.Pay / F.Pay | Rs. _____ |
| v) DA | Rs. _____ |
| vi) HRA | Rs. _____ |
| vii) CCA | Rs. _____ |
| viii) Interim Relief (IR) | Rs. _____ |
| ix) Depuration Allowance | Rs. _____ |
| x) Adhoc DA / GPF | Rs. _____ |
| xi) Part time allowance / Regular / Self Finance | Rs. _____ |
| xii) Other allowance such as local / warden's /principals extra duty / NSS / Any administrative position etc. | Rs. _____ |
| xiii) arrears | Rs. _____ |
| Examination Remuneration valuation / camp officer / coding / tabulation / observer / examiner theory & practicals including sitting fee and any income from any other source, viz SDLCE including entrance examination etc. | Rs. _____ |
| xiv) Installment of CDA / DA etc. under various accounts drawn including interest | Rs. _____ |
| xv) Surrender Leave | Rs. _____ |
| xvii) Others | Rs. _____ |

NOTE:

- a) Conveyance allowance need not be included
b) Salary drawn for encashment of leave should be included except in the case of employees on retirement in respect of whom leave encashment drawn not exceeding Ten (10) months salary is exempted under section 10(AA)

TOTAL Rs. _____

DEDUCTIONS

- 2 Exempted portion of HRA under section 10 (13A) and Rule 2A of the act. (Please see the Annexure for calculation of HRA exemption)
- | | |
|--|------------------|
| A) Gross Salary (1-2) | Rs. _____ |
| B) Deduction of Professional Tax or Tax on employment (Section 16 (iii)) | Rs. _____ |
| C) Standard deduction under section 16 (1a) Rs.50,000 | Rs. _____ |
| Total | Rs. _____ |
- 3 **SALARY INCOME (A-B)** Rs. _____

4 DEDUCTION UNDER SECTION 80 & 192-B

- a) Deduction in respect of Medical Insurance premia under section 80-D (upto Rs.25000/- is admissible) and addl. Amount of Rs.35000/- for parents (**enclose evidence**) Rs. _____
- b) Deduction in respect of Medical Treatment etc., of Handicapped dependents under Section 80-DD (upto Rs.75000/- is admissible) Rs.100000/- in case of severe disability) (Subject to production of Medical Certificate as prescribed) Rs. _____
- c) The Deduction in respect of medical treatment of the assessee or dependent under section 80-DDB is admissible up to Rs.40000/- Rs. _____
- d) The deduction in respect of interest paid against loan taken for his own, spouse, and children's higher education under section - 80E (Actual amount of interest paid on loan for intial year plus 7 years Rs. _____
- e) Deduction in the case of permanent physical disability including blindness under section 80-U (upto Rs.50000/- is admissible) (Rs.100000/- is case of severe disability) (Subject to productions of Medical Certificate as prescribed) Rs. _____
- f) The AP Chief Minister Cyclone Relief Fund 80 G and donations to certain specified funds and recognised charitable institutions Rs. _____
- g) Deduction for interest paid on loan taken for construction / purchase of self occupied house property U/S 192/B (form 12-C, should be submitted to claim the deduction) Rs. _____
- i) If the house is built or purchased before 1-4-1999 actual interest or Rs.30000/- which ever is less Rs. _____
- ii) If the house is built on or after 1-4-1999 and completed within three years from the end of the financial year in which loan is borrowed actual interest or Rs.200000/- which ever is less Rs. _____
- h) Deduction u/s 80EEA (Upto 1.50 Lakh) - House declared the year costing less than 45 Lakh during 2019-2020 Rs. _____

TOTAL DEDUCTIONS (a to h)

Rs. _____

5 Salary Income (3-4) before deduction under section 80-C

Rs. _____

6 Qualifying amount for deduction U/S 80-C (upto a maximum deduction of Rs.150000/-)

- A) i) Contribution to pension fund introduced by LIC Rs. _____
- ii) Contribution to provident fund Rs. _____
- iii) APLIF Premia Rs. _____
- iv) Life Insurance Premia Rs. _____
- v) CTD (only 10 or 15 years account in a Post Office Savings Bank Period / Name of the Post Office to be specified (National Savings Certificate-VIII issue) Rs. _____
- vi) Contribution to Unit-Linked Insurance (ULIP) Rs. _____
- vii) Contribution to Public Provident Fund (**GPF**) Rs. _____
- Viii) Group Insurance Premium Rs. _____
- ix) Jeevan Dhara / Jeevan Akshay / NSS Rs. _____
- x) Mutual Fund Schemes Rs. _____
- xi) Interest on NSS Certificates Rs. _____
- xii) Repayment of Housing Loan (Principal) Rs. _____
- xiii) Children Tuition Fee (Maximum 2 Children) Rs. _____

Total

Rs. _____

Qualifying amount (6A) not exceeding Rs.1.50 lakhs

7 Taxable Salary Income (5-6)	Rs.	_____	
8 Gross Tax payable as per item (7)	Rs.	_____	
9 Less : Tax Rebate U/s 87 A (Rs.12,500/-) (If the total taxable income is below Rs.5,00,000.00)	Rs.	_____	
	NET TAX	Rs.	_____
10 Add: Education Cess (4%)	Rs.	_____	
11 Total Tax payable (8+9+10)	Rs.	_____	
12 Amount of tax already deducted from the March, 2020 to November, 2021	Rs.	_____	
13 Balance to be deducted from the salary from December, 2020 to February, 2021	Rs.	_____	
December, 2020	Rs.	_____	
January, 2021	Rs.	_____	
February, 2021	Rs.	_____	

NOTE:

Submit with xerox copies of evidences duly countersigned by the Drawing Officer for all claims of deductions under section 80CCC, 80D, 80DD, 80DDB, 80G, 80U, 192-B, etc., as per income tax act.

TOTAL TAX	Rs.	_____
Tax already deducted	Rs.	_____
Balance of Tax to be deducted	Rs.	_____

Signature of the Assessee :

Name :

Designation :

Verified

Auditor

Superintendent

Audit Officer (Pre-Audit)

KAKATIYA UNIVERSITY , WARANGAL - 506 009
(2020-2021) (Assessment Year 2021-2022)

STATEMENT SHOWING THE DETAILED PARTICULARS OF GROSS INCOME SHOWN AT ITEMS OF PROFORMA "A"																
Sl.No.	MONTH	PAY	AGP	TSI	Spl.Pay/ F.Pay	DA	HRA	Deputation Allowance	CPS	Others	Part-time Allowance	Other Allowance such as local /warden's principal EDA / NSS	Exam. Remu. / Sitting Fee / Any income drawn from any other source		Instalment of CDA / CCA Drawn excluding Interest	Rem
								CCA					From KU	Other Source		
1	Mar-20															
2	Apr-20															
3	May-20															
4	Jun-20															
5	Jul-20															
6	Aug-20															
7	Sep-20															
8	Oct-20															
9	Nov-20															
10	Dec-20															
11	Jan-21															
12	Feb-21															
TOTAL																
1	SEL-2021															

Signature of the Assessee :

Name :

Designation:

ANNEXURE
Extract from the Finance Act, 1987
Part-III of the First Schedule Paragraph-A Sub-Paragraph – I
2020 -2021

In case of every individual of Hindu undivided family unregistered firm or other association of persons or body of individuals, whether incorporated or not, or every artificial judicial person referred to in sub-clause (vii) of clause 31) of section 2 of the Income Tax Act, not being a case to which Sub-Paragraph-II of this Paragraph of this part applies.

RATES OF INCOME TAX FOR ASSESSMENT YEAR 2020 – 2021

Income Tax Slab	Tax Rates As per New Regime	Tax Rates As per Old Regime
Upto Rs.2,50,000/-	Nil	Nil
Rs.2,50,001/- to Rs.5,00,000/-	5%	5%
Rs.5,00,001 to Rs.7,50,000/-	Rs.12,500/- + 10% of total income exceeding Rs.5,00,000/-	Rs.12,500/- + 20% of total income exceeding Rs.5,00,000/-
Rs.7,50,001 to Rs.10,00,000/-	Rs.37500/- + 15% of total income exceeding Rs.7,50,000/-	Rs.62500/- + 20% of total income exceeding Rs.7,50,000/-
Rs.10,00,000/- to Rs.12,50,000/-	Rs.75000/- + 20% of total income exceeding Rs.10,00,000/-	Rs.1,12,500/- + 30% of total income exceeding Rs.10,00,000/-
Rs.12,50,001 to Rs.15,00,000/-	Rs.1,25,000/- + 25% of total income exceeding Rs.12,50,000/-	Rs.1,87,500/- + 30% of total income exceeding Rs.12,50,000/-
above Rs.15,00,000/-	Rs.1,87,500/- + 30% of total income exceeding Rs.15,00,000/-	Rs.2,62,500/- + 30% of total income exceeding Rs.15,00,000/-

Note: Under New Regime there are no exemption under section 80C. Tax will be calculated as per the slab rates of Gross Income.

Educational Cess of 4% on Net Tax

Note: Net Tax = Gross Tax payable - Tax Rebate allowed under Section 87A

HOUSE RENT ALLOWANCE UNDER SECTION 13 (A)

a)	40% of Salary	
b)	Actual amount of H.R.A. drawn	whichever is less
c)	Actual expenditure incurred on house rent in excess of 10% of salary (to be supported by the original receipt)	

Note: Salary for the purpose of this calculation means Basic Pay in respect of employees in D.A. merged scales. In respect of employees in Non-D.A. merged scales salary means Basic Pay + Dearness Allowance.

CERTIFICATE (LIFE INSURANCE)

- 1 a) Certificate of deduction shown under 5-6 & 7 (only in case where the premia directly paid by the persons concerned to be enclosed for verification and return.
- b) Certified that I have paid the followed amount from March, 2020 to February, 2021 during the year 2020-2021 towards the premia of Insurance Policies and the Policy is alive.

S.No.	Policy No.	Amount Per Month /Quarterly / Half-Yearly	Amount paid per Annum
1		Rs.	Rs.
2		Rs.	Rs.
3		Rs.	Rs.
4		Rs.	Rs.
5		Rs.	Rs.
6		Rs.	Rs.
7		Rs.	Rs.
8		Rs.	Rs.
9		Rs.	Rs.
10		Rs.	Rs.
Total			Rs.

2 Certificate for deduction under CD/NSS in Post Office Savings Bank
(Evidence of payment should be produced)

* Certified that I have paid the following amounts towards TD (10 years/15 years accounts in Post Office savings Bank during the year March 2020 to February 2021 (Portion not applicable to be struck off)

Account No.		Name of the Post	Amount paid per Annum

3 Certificate for deduction Under Linked Insurance or P.P.F. etc.

* Certified that I have contributed the following amounts towards Unit Linked Insurance Plan, 1971 under Section 19 (a) (Co) of the Unit Trust of India Act, 1963/P.P.F. Act, 1963 during the year March, 2020 to February, 2021 (evidence to be produced)

Account No.	Name of the Post Office	Amount paid per Annum

4 Certificate for expenditure under Section 10 (13A)

* Certified that I have actually incurred an amount of Rs.....towards payment of house rent during March 2020 to February 2021 @ Rs..... per month for which the original receipts are enclosed.

Note: No rent receipt is required, if the gross house rent is Rs.36,000/- per annum otherwise, the original receipt should be provided as evidence to Income Tax Office.

Signature of the Assessee :

Name :

Design :

Signature of the Drawing Officer

N.B. : Please strike off the certificate not applicable.