



OFFICE OF THE REGISTRAR
Kakatiya University, Warangal - 506009

No.346/C1/KU/2016-2017/C8

Date: 17/10/2016

ORDERS

Sub: - Establishment - X Pay Revision Commission-2015 - Adoption and implementation of G.O.Ms.No.27, School Education (GENL) Department, Dated 24/09/2016 - Enhancement of reimbursement of tuition fees from Rs.1,000/- to Rs.2,500/- per annum per pupil, to the children, not exceeding two, of NGOs & Class-IV employees of Kakatiya University, Warangal, studying in all the classes from LKG, and upto Intermediate/12th Class with effect from the academic year 2015-2016 - Sanction accorded - Orders - Issued.

Ref: 1) G.O.Ms.No.2, Education (SE.GENL.I) Department, dated 05/01/2011.
2) KU Orders No. 328/C1/KU/2011-2012/C8, dated 20-8-2011.
3) G.O.Ms.No.27, School Education (GENL) Dept., dated 24/09/2016
3) Representations of the Service Associations, KU.

Based on the recommendations of the X Pay Revision Commission, 2015, the State Government has issued G.O. under reference 3rd cited for enhancement of the reimbursement of tuition fee from Rs.1,000/- to Rs.2,500/- per annum, per pupil, to the children, not exceeding two, of all the Non-Gazetted Officers and Class-IV employees studying in all the classes from LKG, and upto Intermediate/12th Class, subject to the other usual conditions regarding the submission of receipts, certificate, etc., as per existing Rules and Regulations, from the academic year 2015-2016.

After careful examination and in anticipation of the Finance Committee and Executive Council, the Vice-Chancellor has accorded approval for adoption and implementation of the above Government Order vide reference 3rd cited, mutatis mutandis, for the benefit of the Non-Gazetted Officers and Class-IV employees working in the Kakatiya University, Warangal with immediate effect.

The expenditure on the above score shall be met from the provision of "0902-Educational Concession to Staff" provided under the Head of "09-Grants & Subscriptions-Others" in the Part I: Non Plan Budget - Revenue Account - Charges.

All the Drawing Officers are requested to prefer the claim(s) of the employees concerned as per the usual procedure in vogue of the University by maintaining a separate register for this purpose. Further, the Audit Officer (Pre-Audit), Kakatiya University, Warangal, is requested to ensure that all the terms and conditions prescribed for the purpose are scrupulously followed while claiming the reimbursement of tuition fees.


REGISTRAR

All the Principals of University Colleges, KU.
All the Drawing Officers, KU, The Director, S.D.L.C.E., KU.

Copy to: -

- 1) The Deputy Registrar (Admn./Academic), K.U.
- 2) The Asst. Registrar (Accounts/Pre-Audit), K.U.
- 3) The Secretary to Vice-Chancellor, K.U.
- 4) The P.A. to Registrar, K.U.
- 5) The C2 Section of this Office.
- 6) The Stack file.

APPLICATION FOR REIMBURSEMENT OF TUITION FEES FOR THE ACADEMIC YEAR- 2019-2020

TO THE CHILDREN -NOT EXCEEDING TWO OF NON-GAZETTED OFFICERS &
CLASS-IV EMPLOYEES AS PER G.O.M.s. NO.2, Edn., (SE.Genl-I) Dept. dated: 17-10-2016.

(Duly adopted & implemented vide KU Orders No.346/C1/KU2016-17, Dt: 17-10-2011.)

1.	Name of the Pupil	:	
2.	a) Class & Section in which the pupil is studying	:	
	b) Whether the pupil is promoted to the class shown above of detailed	:	
3.	Name & Designation of the Parent	:	
4.	Nature of appointment	:	
5.	Amount of Reimbursement	:	
6.	Declaration of the Parent/Employee	:	

I hereby declare that

- i) _____ shown at Sl.No. 1 of this application is my son/daughter. Please find enclosed a copy of my "Family Ration Card" as proof.
- ii) My wife/husband is not an employee of the University/Government or any other organization in which the tuition fees reimbursement facility is in vogue.
- iii) In _____ wherein my wife/husband is working she/he is not getting the benefit of tuition fees reimbursement facility.

(strike off whichever is not applicable)

Signature of the University Employee

CERTIFICATE TO BE FURNISHED BY THE HEAD OF THE SCHOOL/COLLEGE/INSTITUTION WHERE THE PUPIL STUDIED/IS STUDYING

Certified that _____ Son/Daughter of Smt./Sri _____ studied/is studying the class _____ (please specify along with section) of this School/College. He/She is in receipt/not in receipt of any Scholarship amounting to Rs. _____ per month/annum from the Government. The school/college is aided or unaided but recognized by the Government of Telangana State, vide Proceedings No. _____ Dt. _____. The rate of tuition fees charged for the above class is Rs. _____ per month. The tuition fee charged and collected from the said pupil during the academic year _____ is amounting to Rs. _____ (Rupees _____ only). It is certified that said amount was received towards tuition fee from June _____ to May _____ during the said academic year.

Place:

Date:

Signature of the Head Master/Principal
with Seal of the Institution

CERTIFICATE OF THE HEAD/CONTROLLING OFFICER OF THE EMPLOYEE CONCERNED

I hereby certify that the person shown at Sl.No.3 of this application is working as _____ and he/she is likely to continue in service till the end of the academic year _____. I further certify that the particulars shown above are genuine and according to rules in vogue of the University, and hence, I hereby forward and recommend that an amount of Rs.2500/- (Rupees Two thousand five hundred only) may be reimbursed to Sri/Smt. _____ towards "reimbursement of tuition fee".

Date:

Signature of the Head

Controlling Officer with office Seal

**DECLARATION OF THE EMPLOYEE FOR CLAIMING THE CHILDREN EDUCATION
CONCESSION FOR THE YEAR 2019-2020**

Certify that the following are the family particulars of my family as on 31-07-2019.

Sl.No.	Name of the Wife/husband	Date of Birth	Age	Occupation
1.				

Sl.No.	Name (s) of the Children	Date of Birth	Age	Status of Education/ Employment	Class in which the pupil is studying (2019-2020)
1.					
2.					
3.					
4.					

I declare that the above said information is true and correct to the best of my knowledge, (Proof is enclosed) if the information / claim is found to be false / objected by the audit party, the same amount may be recovered from salary.

Signature of the Employee

Designation

Place of working

Attestation of Principal / Head / Controlling Officer
(with Seal)

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