



OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY
WARANGAL-506 009 (Telangana)

No. 424 /A2/KU/2021

Date: 08 /09/2021

To

The Director of Treasuries & Accounts Service
The Director of State Audit Department
The Director, Pay & Accounts Officer of Pay & Accounts Office
The Pay and Accounts Officer of Works Accounts Service
The Registrars of all Universities in the State

Sir,

Sub: Kakatiya University, Warangal - Estt. Applications invited from the eligible staff members for filling up of the post of Finance Officer, KU- Regarding.

Ref: 1. Govt. Letter No. 2796/UE/2015, dated. 26.03.2021
2. G.O.Ms.No.22, Higher Education (UE.I) Dept., dated. 04.04.2013
3. This office Endt No. 191/A2/KU/2021, dated. 03.04.2021

In the Govt. Letter 1st read above, the Deputy Secretary to Govt., Higher Education Dept., Govt. of Telangana has informed that the University has to obtain the willingness of the individuals to hold the post of Finance Officer in Kakatiya University, Warangal in the prescribed format as enclosed.

In this context, it is hereby requested to inform the same to the staff members under your control to apply for the same as per the eligibility criteria as mentioned in G.O.Ms.No.22, Higher Education (UE.I) Dept., dated: 04.04.2013 and the same shall be forwarded to reach the Registrar, Kakatiya University, Warangal through proper channel to reach on or before 15.09.2021. Also send a soft copy to the email address of registrar@kakatiya.ac.in

This is for your information and necessary action.

Yours sincerely,

REGISTRAR

Encl: Ref. (2)

Copy to:

1. The Deputy Secretary to Govt., Higher Education (UE) Dept., Govt. of Telangana, Telangana Secretariat, Hyderabad
2. PS to Vice-Chancellor, Kakatiya University, Warangal.

Application for the post of Finance Officer (Through Proper Channel)												
General Details												
Name of the applicant with contact Number	Present Designation and place of working	Academic Qualification, Technical expertise, Departmental Tests	Pay Scale and Pay drawing	Service rendered in the Present cadre	Date of Birth	Date of Entry into Service	Date of Retirement	Years of service left for retirement	Service back ground of the applicant			
1	2	3	4	5	6	7	8	9	10			
WORK EXPERIENCE - from the initial cadre to present cadre												
Cadre from initial appointment promotion	Date of appointment Promotion	Total service rendered in cadre	Cadre	Office /Section/Working		Brief nature of work attend in the cadre	Title of the program	Period of the Training	Conducted by	Training Programmes of Financial Management attended		
				Name of the section	Years experience in the section							
11	12	13	14	15	16	17	18	19	20			
Previous Experience as Finance Officer		VI Enquires, if any, Le ACB, Vigilance, Lokayukta etc, if so, details		Remarks								
Period	University(s)	Name of Agency	Details and present status of the case									
21	22	23	24	25								