



**PUBLICATION, STORES &
e-PROCUREMENT CELL
KAKATIYA UNIVERSITY
WARANGAL-506 009**

Phone No.(O): 0870-2453655

No. 14/PSePROC/KU/2022

Date: 2-12-2022

To
All the Principals of University & Constituent Colleges
All the Heads of Departments
All the Administrative Officers
Kakatiya University

REMINDER - I

Sub: Publication, Stores & e-Procurement Cell –KU – Printing of University Diaries for the year 2023-Telephone Numbers of Staff – Information Called for –Regarding.

Ref: This office earlier Lr. No.137/PSePROC/KU/2022, dated. 19/11/2022.

You are already informed through this office letter cited above to provide Phone Numbers of Teaching and Non-Teaching staff to be printed in the University Diary for the year 2023.

In view of the above, I once again request you to arrange to furnish the Phone Numbers of Mobile & Land line (both Residence/Office), Email ID/Fax Numbers etc., of your Teaching and Non-Teaching (both working and retired) staff, latest by **08-12-2022** to this office email ID dpcsku@gmail.com.

The information received beyond the prescribed date will not be considered for printing.

This may please be treated as urgent. Those who have already provided the information may ignore this letter.

Thanking you,

Yours faithfully,

DIRECTOR

Publication, Stores & e-Procurement Cell
Kakatiya University
Warangal-506009 (TS)

Copy to:

1. The Secretary to the Vice-Chancellor, KU, Wgl
2. The P.A to the Registrar, KU, Wgl
3. The In-charge, Telephone, KU, Wgl.