



**OFFICE OF THE REGISTRAR
KAKATIYA UNIVERSITY**

WARANGAL- 506 009, Telangana

No. 47/A2/KU/2023/AO-70 & 82

Date. 31/01/2023

To
Prof.T.Srinivasa Rao
Senior Professor (Commerce) & Director,
Self-Finance Courses & School of
Distance Learning & Continuing Education
Kakatiya University, Warangal

Sub: Establishment – Administrative Officers – Prof.T.Srinivasa Rao,
Senior Professor (SDLCE), Director, Self Finance Courses and
S.D.L.C.E., KU – Relieved of duties on 31/01/2023 (A.N.) due to
retirement from the service on attaining the age of superannuation
(i.e., 60 years) as per rules – Hand over charges of the Director,
SFCs and SDLCE – Regarding.

Ref: 1) KU Orders No.296/A2/KU/2018/AO-82, dated 13/04/2018.
2) KU Orders No.295/A2/KU/2019/AO-82, dated 16/04/2019.
3) KU Orders No.302/A2/KU/2021/ AO-70, dated 30/06/2021.
4) KU Orders No.470/A2/KU/2021/ AO-70, dated 24/09/2021.
5) KU Orders No.638/A2/KU/2022/ AO-70, dated 04/10/2022.
6) KU Letter No.683/A2/KU/2022/SDLCE-09, dated 22/10/2022.
7) KU Orders No.46/A2/KU/2023/AO-03, dated 31/01/2023.

Sir,

I am desired by the Vice-Chancellor to inform you that you are relieved from duties as Senior Professor (Commerce) from the service of School of Distance Learning & Continuing Education (SDLCE), Kakatiya University, Warangal, in the afternoon of 31/01/2023 as per the intimation letter under reference 6th cited so as to enable you to submit your pension papers in qua-duplicate to the Finance Officer, Kakatiya University, Warangal for sanction of your pension and other terminal benefits as per rules in vogue of the university.

Further, I am desired to inform you that while retaining the charge of the Registrar, Kakatiya University, Warangal under your custody, the charge of the office of Director, Self Finance Courses, and that of Director, School of Distance Learning & Continuing Education (SDLCE), Kakatiya University, Warangal are deemed to have been handed over to the control and custody of the Registrar, Kakatiya University, Warangal on 31/01/2023 (AN) as per the orders under reference 7th cited.

This is for your information and necessary action.

Yours faithfully,

**ASSISTANT REGISTRAR
ADMINISTRATION BRANCH (T&G)**

Copy to: -

1. All the Principals of University College, KU.
2. The Director, S.D.L.C.E., KU.
3. The Director, Self Finance Courses, KU.
4. All the Administrative Officers, KU.
5. Finance Officer, KU.
6. The Deputy/Asst. Registrar (Accounts/Academic/Audit/Admn.(NT)), KU.
7. The Public Relations Officer, KU.
8. The Vice-Chancellor/Registrar's Peshi, KU.
9. The Personal file concerned.
10. The Stack File.