



**PUBLICATION, STORES &
e-PROCUREMENT CELL
KAKATIYA UNIVERSITY
WARANGAL-506 009**

**Sri S. Kistaiah
I/c Director**

Mobile No. 9000909249

No. 224 /PSePROC/KU/2023

Date: 28-08-2023

CIRCULAR

To
All the Principals of University & Constituent Colleges
All the Heads of Departments
All the Administrative Officers
Kakatiya University.

Sub: Publication Cell & Stores –KU – Printing of University Diaries for the year
2024-Telephone Numbers of Staff – Information Called for –Regarding.

I am to inform you that, the University has to print Telephone Numbers of
Teaching and Non-Teaching staff in the University Diary for the year 2024.

In view of the above, I request you to arrange to furnish the Phone Numbers of
Mobile & Land line (both Residence/Office).Email ID etc., of your Teaching and
Non-Teaching (both working and retired) staff and College / Department latest by
22-09-2023 to this office to enable us to include in the University Diary for the year
2024.

This may please be circulated among the staff to ensure full coverage of all the
staff. The information received beyond the prescribed date will not be considered for
printing.

This may please be treated as urgent.

Thanking you,

Yours faithfully,

DIRECTOR
Director

Copy to:

1. The Secretary to the Vice-Chancellor, KU, Wgl
2. The P.A to the Registrar, KU, Wgl
3. The In-charge, Telephone, KU, Wgl.

Publication, Stores & e-Procurement Cell
Kakatiya University
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