



PUBLICATION CELL AND STORES
KAKATIYA UNIVERSITY
WARANGAL-506 009

Dr. M. Narasimha Rao
Director

No. 343 /PSePROC/KU/2023

Date: 18 -10-2023

REMINDER

To
All the Principals of University & Constituent Colleges
All the Heads of Departments
All the Administration Officers
Kakatiya University.

Sub: Publication Cell & Stores – KU – Printing of University Calendars & Diaries for the year 2024- Telephone Numbers of Staff- Information Called for – Reminder - Regarding.

Ref: Letter No.224/ PSePROC/KU/2023, Dated.28/08/2023.

With reference to the subject cited, a Letter No.224/PSePROC/KU/2023, Dated. 28/08/2023 was already sent to you to furnish the Phones Numbers of Mobile & Land line (both Residence/Office).Email ID etc., to print in the University Diary for the year 2024.

I once again remind you to arrange the data of your Regular Teaching Staff, Contractual Teachers & Non- Teaching Staff (both working and retired) to this office to enable us to include in the University Diary for the year 2024. **Those who have furnished the data earlier may ignore this.**

This may please be treated as most urgent.

Thanking you,

Yours faithfully,

DIRECTOR

Publication, Stores & e-Procurement Cell
Kakatiya University
Warangal-506009 (TS)

Copy to:

1. The Secretary to the Vice- Chancellor, KU, Wgl.
2. The P.A to the Registrar, KU, Wgl.
3. The In-charge, Telephone,KU, Wgl.
4. The Stack file.