



KAKATIYA UNIVERSITY
HANUMAKONDA - 506 009 TELANGANA STATE
INCOME TAX RETURNS 2023-2024
Assesment Year 2024-2025
PROFORMA - A

Aadhaar No.
PAN No.
CELL No.
email
Bank A/c No.
IFSC Code

**COMPUTATION OF INCOME OF THE UNIVERSITY TEACHERS / OFFICERS / ASST. PROFESSOR (CONTRACTUAL)
NON-TEACHING (REGULAR / TIME SCALE EMPLOYEES) KU**

- a) Name : _____
b) Designation : _____
c) Department / Office : _____

1 INCOME FROM SALARY (Bill-wise particulars to be furnished in the proforma enclosed)

- i) PAY Rs. _____
ii) AGP Rs. _____
iii) TSI Rs. _____
iv) Spl.Pay / F.Pay Rs. _____
v) DA Rs. _____
vi) HRA Rs. _____
vii) CCA Rs. _____
viii) Interim Relief (IR) Rs. _____
ix) Deputation Allowance Rs. _____
x) Adhoc DA / GPF Rs. _____
xi) Part time allowance / Regular / Self Finance Rs. _____
xii) Other allowance such as local / warden's /principals extra duty / NSS /
Any administrative position etc. Rs. _____
xiii) arrears Rs. _____
xiv) Installment of CDA / DA etc. under various accounts drawn including
interest Rs. _____
xv) Surrender Leave Rs. _____
xvi) Others Rs. _____

NOTE:

- a) Conveyance allowance need not be included
b) Salary drawn for encashment of leave should be included except in the
case of employees on retirement in respect of whom leave
encashment drawn not exceeding Ten (10) month's salary is exempted
under section 10(AA)

TOTAL Rs. _____

DEDUCTIONS

**2 Exempted portion of HRA under section 10 (13A) and Rule 2A of the act.
(Please see the Annexure for calculation of HRA exemption)**

- A) Gross Salary (1-2) Rs. _____
B) Deduction of Professional Tax or Tax on employment (Section 16 (iii) Rs. _____
C) Standard deduction under section 16 (1a) **Rs.50,000** Rs. _____
Total Rs. _____

**3 Deduct: Loss from House Property u/s 192B Maximum Rs.2.00 lakhs
(Interest on Home Loan) Enclose relevant documents)**

Rs. _____
Total Rs. _____

4 SALARY INCOME (2-3) Rs. _____

5 DEDUCTION UNDER SECTION 80 & 192-B

a) Deduction in respect of Medical Insurance premia under section **80-D** (upto Rs.25,000/- is admissible) and Rs.50,000/- for Senior Citizen's (enclose evidence) Rs. _____

b) Deduction in respect of Medical Treatment etc., of Handicapped dependents under Section **80-DD** (upto Rs.75,000/- is admissible) Rs.1,25,000/- in case of severe disability) (Subject to production of Medical Certificate as prescribed) Rs. _____

c) The Deduction in respect of medical treatment of the assessee or dependent under section **80-DDB** is admissible up to Rs.40000/- (certified by specialist by **Form-10-I**) such disease or allowed on the basis of a prescription from an oncologist, a urologist, nephrologist, a hematologist, an immunologist or such other specialist, as mentioned in Rule 11DD. Rs. _____

d) The deduction in respect of interest paid against loan taken for his own, spouse, and children's higher education under section - **80E** (Actual amount of interest paid on loan for intial year plus 7 years) Rs. _____

e) Deduction in the case of permanent physical disability including blindness under section 80-U (upto Rs.50,000/- is admissible) (Rs.1,25,000/- is case of severe disability) (Subject to productions of Medical Certificate as prescribed) Rs. _____

f) The TS Chief Minister Cyclone Relief Fund **80 G** and donations to certain specified funds and recognised charitable institutions (**No deduction under this section is allowable in case the amount or donation exceeds Rs.2000/- unless the amount is paid by any mode other than cash**). Rs. _____

g) If the house is built or purchased before 1-4-1999 actual interest or Rs.30000/- which ever is less (enclose Certificate) Rs. _____

TOTAL DEDUCTIONS (a to h) Rs. _____

6 Salary Income (4-5) before deduction under section 80-C Rs. _____

7 Qualifying amount for deduction U/S 80-C (upto a maximum deduction of Rs.150000/-)

A) i) Contribution to pension fund introduced by LIC Rs. _____

ii) Contribution to provident fund **80 CCD1** Rs. _____

iii) APLIF Premia Rs. _____

iv) Life Insurance Premia Rs. _____

v) CTD (only 10 or 15 years account in a Post Office Savings Bank Period / Name of the Post Office to be specified (National Savings Certificate- VIII issue) Rs. _____

vi) Contribution to Unit-Linked Insurance (ULIP) Rs. _____

vii) Contribution to Public Provident Fund (**GPF**) Rs. _____

Viii) Group Insurance Premium Rs. _____

ix) Jeevan Dhara / Jeevan Akshay / NSS Rs. _____

x) Mutual Fund Schemes Rs. _____

xi) Interest on NSS Certificates Rs. _____

xii) Repayment of Housing Loan (**Principal**) Rs. _____

xiii) Children Tuition Fee (Maximum 2 Children) Rs. _____

xiv) Additional Rs.50,000/- (NPS) enclosed Certificate copy Rs. _____

Total Rs. _____

Qualifying amount (6A) not exceeding Rs.1.50 lakhs

- 8 Taxable Salary Income (6-7) Rs. _____
- 9 Gross Tax payable as per item (8) Rs. _____
- 10 Less : Tax Rebate U/s 87 A (Rs.12,500/-) Rs. _____
- (If the total taxable income is below Rs.5,00,000.00)**

NET TAX

- 11 Add: Education Cess (4%) Rs. _____
- 12 Total Tax payable (10+11) Rs. _____
- 13 Amount of tax already deducted from the **March, 2023 to October, 2023** Rs. _____
- 14 Balance to be deducted from the salary from **November, 2023 to February, 2024** Rs. _____
- November, 2023** Rs. _____
- December, 2023** Rs. _____
- January, 2024** Rs. _____
- February, 2024** Rs. _____

NOTE:

Submit with xerox copies of evidences duly countersigned by the Drawing Officer for all claims of deductions under section 80CCC, 80D, 80DD, 80DDB, 80G, 80U, 192-B, etc., as per income tax act.

TOTAL TAX Rs. _____

Tax already deducted Rs. _____

Balance of Tax to be deducted Rs. _____

Signature of the Assessee :

Name

Designation

Verified

Auditor

Superintendent

Audit Officer (Pre-Audit)

KAKATIYA UNIVERSITY , HANUMAKONDA - 506 009
FINANCIAL YEAR (2023-2024) (Assessment Year 2024-2025)

STATEMENT SHOWING THE DETAILED PARTICULARS OF GROSS INCOME SHOWN AT ITEMS OF PROFORMA "A"																
Sl.No.	MONTH	PAY	AGP	TSI	Spl.Pay/ F.Pay	DA	HRA	Deputation Allowance	CPS	Others	Part-time Allowance	Other Allowance such as local /warden's principal EDA / NSS	Exam. Remu. / Sitting Fee / Any income drawn from any other source		Instalment of CDA / CCA Drawn excluding Interest	Rem
								CCA					From KU	Other Source		
1	Mar-23															
2	Apr-23															
3	May-23															
4	Jun-23															
5	Jul-23															
6	Aug-23															
7	Sep-23															
8	Oct-23															
9	Nov-23															
10	Dec-23															
11	Jan-24															
12	Feb-24															
TOTAL																
1	SEL-2023															

Signature of the Assessee : _____ Name : _____ Designation _____

ANNEXURE
Extract from the Finance Act, 1987
Part-III of the First Schedule Paragraph-A Sub-Paragraph – I
2023 -2024

In case of every individual of Hindu undivided family unregistered firm or other association of persons or body of individuals, whether incorporated or not, or every artificial judicial person referred to in sub-clause (vii) of clause 31) of section 2 of the Income Tax Act, not being a case to which Sub-Paragraph-II of this Paragraph of this part applies.

RATES OF INCOME TAX FOR ASSESSMENT YEAR 2024 – 2025

Income Tax Slab	Tax Rates As per Old Regime	Income Tax Slab	Tax Rates As per New Regime
Upto Rs.2,50,000/-	Nil	Upto Rs.300000/-	to Nil
Rs.2,50,001/- to Rs.5,00,000/-	5% of Income exceeding Rs.2,50,000/-	Rs.300001/- to Rs.600000/-	5%(Tax rebate u/s 87A) of Income exceeding Rs.3,00,000/-
Rs.5,00,001/- to Rs.7,50,000/-	Rs.12,500/- + 20% of total income exceeding Rs.5,00,000/-	Rs.600001/- to Rs.900000/-	Rs. 15,000/- + 10% (Tax rebate u/s 87A upto Rs.7 Lakhs) of Income exceeding Rs.6,00,000/-
Rs.7,50,001/- to Rs.10,00,000/-	Rs.62500/- + 20% of total income exceeding Rs.7,50,000/-	Rs.900001/- to Rs.1200000	Rs. 45,000/- + 15% of Income exceeding Rs.9,00,000/-
Rs.10,00,000/- to Rs.15,00,000/-	Rs.1,12,500/- + 30% of total income exceeding Rs.10,00,000/-	Rs.1200001/- to Rs.1500000/-	Rs. 90,000/- + 20% of Income exceeding Rs.12,00,000/-
above Rs.15,00,000/-	Rs.2,62,500/- + 30% of total income exceeding Rs.15,00,000/-	Above Rs.1500000/-	Rs. 1,50,000/- + 30% of Income exceeding Rs.15,00,000/-

Income Tax Slab	Tax Rates For All Senior Citizens (Above 60 yrs)
Upto Rs.3,00,000/-	Nil
Rs.3,00,001/- to Rs.5,00,000/-	5% of Income exceeding Rs.3,00,000/-
Rs.5,00,001 to Rs.10,00,000/-	Rs.10,000/- + 20% of total income exceeding Rs.5,00,000/-
Rs.10,00,000/- above	Rs.1,10,000/- + 30% of total income exceeding Rs.10,00,000/-

Note: Under New Regime there are no exemption under section 80C. Tax will be calculated as per the slab rates of Gross Income.

Educational Cess of 4% on Net Tax

Note: Net Tax = Gross Tax payable - Tax Rebate allowed under Section 87A

HOUSE RENT ALLOWANCE UNDER SECTION 13 (A)

a)	40% of Salary	
b)	Actual amount of H.R.A. drawn	whichever is less
c)	Actual expenditure incurred on house rent in excess of 10% of salary (to be supported by the original receipt)	

Note: Salary for the purpose of this calculation means Basic Pay in respect of employees in D.A. merged scales. In respect of employees in Non-D.A. merged scales salary means Basic Pay + Dearness Allowance.

2 Certificate for deduction under CD/NSS in Post Office Savings Bank (Evidence of payment should be produced)

* Certified that I have paid the following amounts towards (TD (10 years/15 years accounts in Post Office savings Bank during the year March 2023 to February 2024 (Portion not applicable to be struck off)

Account No.		Name of the Post	Amount paid per Annum

3 Certificate for deduction Under Linked Insurance or P.P.F. etc.

* Certified that I have contributed the following amounts towards Unit Linked Insurance Plan, 1971 under Section 19 (a) (Co) of the Unit Trust of India Act, 1963/P.P.F. Act, 1963 during the year March, 2023 to February, 2024 (evidence to be produced)

Account No.	Name of the Post Office	Amount paid per Annum

4 Certificate for expenditure under Section 10 (13A)

* Certified that I have actually incurred an amount of Rs.....towards payment of house rent during March 2023 to February 2024 @ Rs..... per month for which the original receipts are enclosed.

Note: No rent receipt is required, if the gross house rent is Rs.36,000/- per annum otherwise, the original receipt should be provided as evidence to Income Tax Office.

Signature of the Assessee :

Name :

Designation :

Signature of the Drawing Officer

N.B. : Please strike off the certificate not applicable.