



OFFICE OF THE REGISTRAR AND NODAL OFFICER
KAKATIYA UNIVERSITY, WARANGAL-506 009 (T.S)



No. 495/RTI/KU/2016

Date: 07.11.2016

CIRCULAR

Sub:- KU – RTI Cell – Certain instructions- Issued – Reg.

Ref:- Letter No. 553/A2/KU/2013/SPL-68/RTI ACT dt:12/08/2013

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It is informed that, whenever the PIO offices(designated) receive copy of fresh application (forwarded by RTI Cell) in RTI Cases, seeking information, the PIOs should furnish information directly to the Applicant to avoid delay, instead of furnishing information to RTI Cell, with a copy marking to RTI Cell as the information sought has to be furnished to the applicant within 30 days from the date of receipt of application by the University. If the information sought exceeds 20 pages, the PIOs should communicate the applicant immediately to remit approximate photocopying charges Rs.2/- per page in the form of 'C' Challan of KU. or D.D.in favour of the Registrar,KU for the total amount.

It is observed that, section staff of some of the PIO offices are refusing to receive notices/orders of the State Information Commission forwarded by this office. It is the statutory duty of all the designated PIOs/officers holding public office to receive & comply with all Notices/Orders of the State Information Commission. Hence, the PIOs should arrange to instruct their section staff not to refuse to receive any communications of Hon'ble APIC, forwarded by this office

In few cases, it is observed that, some PIO's(designated) of Kakatiya University are not attending hearing/s/Final hearings in 2nd Appeals pertaining to RTI cases at the Hon'ble Andhra Pradesh Information Commission, Hyderabad on the dates fixed for hearing/s & Final hearings. In these cases, the Hon'ble Commissioner of the A.P.Information Commission is imposing penalty of Rs.25,000/- on the PIO's concerned for their non-appearance. According to State Information Commission, the Penalty is required to be paid in their personal capacity. The State Information Commission is further instructing the Registrar, Kakatiya University to recover the fines imposed from salaries/pensions of defaulting PIOs concerned immediately and insisting for compliance report on recovery. . For any valid reasons such as prescheduled meetings etc, if the PIOs concerned are unable to attend the hearing/s, they can intimate the same through email to the email ID of the Information Commissioner, sicltk@gmail.com of APIC seeking postponement of the hearing to any future date.

In view of the above, all PIO's of the University are informed and requested to comply with all these instructions and attend hearings of the APIC on the dates fixed without fail, with sufficient information on proof/evidence of having furnished information and with convincing reasons 'for not furnishing' delay in furnishing', and for not furnishing complete information.' in detail

REGISTRAR & NODAL OFFICER (RTI)

To

All Deans of all Faculties

All Principals of the Constituent Colleges

Deputy /Asst.Registrar (Teaching & Non-Teaching) / Academic/ Accounts/Audit)

The Controller of Examinations /Finance Officer,

The Dean CDC/Academic Audit

The Development Officer, Building Division/ Co-Ordinating Officer, UGC

The Director, SDLCE/University Hostels/Admissions/Sports Board/SFC/Publication Cell &Stores/

BC Cell/SC,ST Cell/ Centre for Women Studies/Center for Foreign Relations/Cell for Persons with

Disabilities/Career and Counseling Cell & Students Welfare Centre/IQAC